

1. 10:00 A.M. Sanitary Sewer Board Meeting

Documents:

[SANITARY BOARD AGENDA 03.02.2023.PDF](#)

[SANITARY BOARD 021623.PDF](#)

[CLAIMS 3-2-23.PDF](#)

[P_L.PDF](#)

[PR VOUCHER 3-2-23.PDF](#)

[REPORTS 3-2-23.PDF](#)

CITY OF CHARLESTOWN
SANITARY SEWER BOARD MEETING

March 02, 2023

10:00 A.M.

Agenda

1. Opening
 - a. Call to Order/Pledge of Allegiance
 - b. Roll Call – Determination of a Quorum
 - c. Approval of Agenda
2. Standing Business
 - a. Approval or Correction of Prior Meeting's Minutes from 02/16/2023
 - b. Current Claims
 - c. Payroll Allowance Docket from 02/12/2023-02/25/2023
3. Public Comment Period
4. Old Business
 - a. Value Engineering for Sewer Plant
5. New Business
 - a. WWTP Operator Report
 - b. WWTP Engineering Report
6. Adjournment

SANITARY BOARD
February 16, 2023
10:00 A.M.

**THE MEETING OF THE SANITARY BOARD FOR THE CITY OF CHARLESTOWN
WAS HELD ON THURSDAY, FEBRUARY 16, 2023 AT 10:00 A.M. AT CITY HALL
WITH MAYOR TREVA HODGES PRESIDING.**

Board members present were Ryan Hodskins and Nathan Grimes. Also present were Deputy Clerk Treasurer Heather Schrimp and Attorney Matt Duncan.

Pledge of Allegiance

Agenda

Treva Hodges entertained a motion to approve the agenda. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

Standing Business

Treva Hodges entertained a motion to approve the minutes from February 2, the payroll voucher from February 1 to February 11, and the claims. Motion made by Nathan Grimes, second by Ryan Hodskins. Passed 3-0.

Public Comment-none

New Hire

Operator Tim Crawford presented the offer letter that was made to the potential employee and his conditional acceptance. The individual requested to be added to the health insurance no more than 30 days from his date of hire. Deputy Clerk Treasurer Heather Schrimp noted that under the City's health plans we have two classes: Class I is effective date of hire or Class II is effective the first day of the month following 60 days, so those are the only options available. The Board discussed the options.

Treva Hodges entertained a motion to approve the new hire with health coverage effective date of hire. Motion made by Nathan Grimes, second by Ryan Hodskins. Passed 3-0.

Operator Update

Operator Tim Crawford presented the operator report. All parameters were met. The solids were elevated. The flow monitors were installed the previous day. It will hopefully be completed in 30 days if there are good rain events.

Engineering Update

Lori Wyatt with JTL presented an engineering update. She commented on the timing of the flow monitoring being consistent with the last time to provide a good comparison. The plant design has been sent to HWC for value engineering. The final comments will be available March 10 in time to file the permit application by March 15. The READI report was filed yesterday. The Highway 62 plant will be presented in March. The easements are getting prepared for the Depot Street project. The ownership of the 703 pump station has been turned over to the City and IAW has broken ground on their connection. We are on schedule to submit the READI application for un-obligated funds. All funds must be obligated by June. Mayor Hodges gave an update on other funding opportunities.

Tim Crawford provided additional updates. The Highway 62 lift station is operating, but there is a pump down which is concerning given the amount of rain we are receiving. We are working with the insurance company to determine damages. He also met IAW to locate service feeds for the fire hydrant for domestic water use. We will not start billing until they get their meter installed.

Adjournment

Treva Hodges entertained a motion to adjourn. Motion made by Ryan Hodksins, second by Nathan Grimes. Passed 3-0.

TREVA HODGES, MAYOR

DATE

ATTEST:

DONNA COOMER, CLERK TREASURER

DATE

Accounts Payable Register

Date: 02/24/2023 09:15:08 AM

APV Register Batch - SANITARY SEWER MEETING 03/02/2023

APVREGISTER.FRX

All History

Grouped By Fund Number

Ordered By APV Number

| DATE FILED | APV # | NAME OF PAYEE | PO # | APPROP # | APPROPRIATION | DESCRIPTION | AMOUNT | CHECK # | CHECK DATE | MEMORANDUM |
|--|--------|--------------------------------|------|----------------|--------------------------------------|-------------------------------|----------|---------|------------|------------|
| **Fund Number 6201 WASTEWATER OPERATING | | | | | | | | | | |
| 02/13/2023 | 102866 | A T & T UVERSE | | 6201001356.000 | SEWER -TELEPHONE/CELL PHONE/INTERNET | MONTHLY SERVICE | 110.11 | 18458 | 02/13/2023 | |
| 02/13/2023 | 102867 | AMERICAN WATER | | 6201001360.000 | SEWER - CONTRACTUAL EXPENSE | USAGE DATA BASE CHARGE | 575.00 | 18459 | 02/13/2023 | |
| 02/15/2023 | 102879 | PAYROLL-CHARLESTOWN CITY | | 6201001111.000 | SEWER- SALARIES/WAGES EMPLOYE | SEWER SALARY | 5253.43 | 18460 | 02/15/2023 | |
| 02/15/2023 | 102879 | PAYROLL-CHARLESTOWN CITY | | 6201001112.000 | SEWER - OVERTIME SALARY | SEWER OT SALARY | 222.06 | 18460 | 02/15/2023 | |
| 02/15/2023 | 102880 | PAYROLL-CHARLESTOWN CITY | | 6201001131.000 | SEWER- EMP. FICA AND MEDICARE | SEWER FICA/MEDI | 409.53 | 18461 | 02/15/2023 | |
| 02/15/2023 | 102881 | PAYROLL-CHARLESTOWN CITY | | 6201001130.000 | SEWER- EMPLOYEE BENEFITS | SEWER PERF | 613.26 | 18462 | 02/15/2023 | |
| 02/15/2023 | 102886 | TYLER MOUNTAIN WATER CO INC | | 6201001211.000 | SEWER - LAB SUPPLIES | LAB SUPPLIES | 55.85 | 18463 | 02/15/2023 | |
| 02/15/2023 | 102887 | DUKE ENERGY | | 6201001351.000 | SEWER - PURCHASED POWER | ELECTRIC | 16954.22 | 18464 | 02/15/2023 | |
| 02/15/2023 | 102888 | A.E. BOYCE CO INC | | 6201001210.000 | SEWER - OFFICE SUPPLIES | POSTAGE/ BILLING JANUARY 2023 | 1247.68 | 18465 | 02/15/2023 | |
| 02/21/2023 | 102913 | BENEFIT MARKETING SOLUTIONS | | 6201001340.000 | SEWER - INSURANCE EXPENSE | HRA FEE FEBRUARY 2023 | 22.50 | 18471 | 02/21/2023 | |
| 02/21/2023 | 102914 | ANTHEM LIFE | | 6201001340.000 | SEWER - INSURANCE EXPENSE | MARCH 2023 PREMIUMS | 57.50 | 18472 | 02/21/2023 | |
| 02/21/2023 | 102915 | ANTHEM INSURANCE COMPANIES INC | | 6201001340.000 | SEWER - INSURANCE EXPENSE | MARCH 2023 PREMIUMS | 8438.44 | 18473 | 02/21/2023 | |
| 02/22/2023 | 102926 | PAYROLL-CHARLESTOWN CITY | | 6201001111.000 | SEWER- SALARIES/WAGES EMPLOYE | SEWER SALARY | 10364.85 | 18474 | 02/22/2023 | |
| 02/22/2023 | 102926 | PAYROLL-CHARLESTOWN CITY | | 6201001112.000 | SEWER - OVERTIME SALARY | SEWER OT SALARY | 509.48 | 18474 | 02/22/2023 | |
| 02/22/2023 | 102927 | PAYROLL-CHARLESTOWN CITY | | 6201001131.000 | SEWER- EMP. FICA AND MEDICARE | SEWER FICA/MEDI | 814.52 | 18475 | 02/22/2023 | |
| 02/22/2023 | 102928 | PAYROLL-CHARLESTOWN CITY | | 6201001130.000 | SEWER- EMPLOYEE BENEFITS | SEWER PERF | 1091.92 | 18476 | 02/22/2023 | |
| 02/23/2023 | 102939 | DUKE ENERGY | | 6201001351.000 | SEWER - PURCHASED POWER | ELECTRIC | 51.08 | 18477 | 02/23/2023 | |

Accounts Payable Register

| DATE FILED | APV # | NAME OF PAYEE | PO # | APPROP # | APPROPRIATION | DESCRIPTION | AMOUNT | CHECK # | CHECK DATE | MEMORANDUM | |
|---------------------------|--------|------------------------------------|------|----------------|-----------------------------|---|-----------|---------|------------|------------|--|
| 02/23/2023 | 102939 | DUKE ENERGY | | 6201001351.000 | SEWER - PURCHASED POWER | ELECTRIC | 187.25 | 18477 | 02/23/2023 | | |
| 02/23/2023 | 102939 | DUKE ENERGY | | 6201001351.000 | SEWER - PURCHASED POWER | ELECTRIC | 27.71 | 18477 | 02/23/2023 | | |
| 02/23/2023 | 102939 | DUKE ENERGY | | 6201001351.000 | SEWER - PURCHASED POWER | ELECTRIC | 1084.01 | 18477 | 02/23/2023 | | |
| 02/23/2023 | 102939 | DUKE ENERGY | | 6201001351.000 | SEWER - PURCHASED POWER | ELECTRIC | 35.03 | 18477 | 02/23/2023 | | |
| 02/23/2023 | 102939 | DUKE ENERGY | | 6201001351.000 | SEWER - PURCHASED POWER | ELECTRIC | 41.39 | 18477 | 02/23/2023 | | |
| 02/23/2023 | 102939 | DUKE ENERGY | | 6201001351.000 | SEWER - PURCHASED POWER | ELECTRIC | 338.65 | 18477 | 02/23/2023 | | |
| 02/23/2023 | 102939 | DUKE ENERGY | | 6201001351.000 | SEWER - PURCHASED POWER | ELECTRIC | 38.60 | 18477 | 02/23/2023 | | |
| 03/02/2023 | 102964 | MICHAEL CONWELL | | 6201001362.000 | SEWER-EQUIPMENT REPAIR | SERVICE CALL /REPLACEMENT PARTS | 865.29 | | // | | |
| 03/02/2023 | 102964 | MICHAEL CONWELL | | 6201001362.000 | SEWER-EQUIPMENT REPAIR | HYDRO MIXER PARTS | 430.18 | | // | | |
| 03/02/2023 | 102965 | JACOBI TOOMBS AND LANZ INC | | 6201001360.000 | SEWER - CONTRACTUAL EXPENSE | WWTP IMPROVEMENTS | 50000.00 | | // | | |
| 03/02/2023 | 102965 | JACOBI TOOMBS AND LANZ INC | | 6201001360.000 | SEWER - CONTRACTUAL EXPENSE | HWY 62 PS&FM REPLACEMENT | 19400.00 | | // | | |
| 03/02/2023 | 102965 | JACOBI TOOMBS AND LANZ INC | | 6201001360.000 | SEWER - CONTRACTUAL EXPENSE | SANITARY SEWER SERVICE AREA ALTERNATIVES EVALUATION | 425.00 | | // | | |
| 03/02/2023 | 102966 | BIO CHEM INC | | 6201001230.000 | SEWER - MATERIALS /SUPPLIES | HYPER ION 1997 | 3881.25 | | // | | |
| 03/02/2023 | 102967 | IUPPS | | 6201001360.000 | SEWER - CONTRACTUAL EXPENSE | MONTHLY PER TICKET FEE | 104.50 | | // | | |
| 03/02/2023 | 102968 | INDUSTRIAL CHEM LABS | | 6201001590.000 | SEWER - MISC EXPENSE | LIFT STATION DEGREASER | 214.11 | | // | | |
| 03/02/2023 | 102969 | TELEMESSAGING INC | | 6201001360.000 | SEWER - CONTRACTUAL EXPENSE | ANSWERING SERVICE | 118.50 | | // | | |
| 03/02/2023 | 102971 | FROST BROWN TODD LLC | | 6201001311.000 | SEWER ATTORNEY FEES | SEWER BOARD ATTY | 4175.50 | | // | | |
| 03/02/2023 | 102972 | BAKER TILLY MUNICIPAL ADVISORS LLC | | 6201001590.000 | SEWER - MISC EXPENSE | YEAR END ADJUSTING JOURNAL ENTRIES | 1560.00 | | // | | |
| SubTotal Fund Number 6201 | | | | | | | 129718.40 | | | | |

Accounts Payable Register

| DATE FILED | APV # | NAME OF PAYEE | PO # | APPROP # | APPROPRIATION | DESCRIPTION | AMOUNT | CHECK | | MEMORANDUM | |
|--|--------|---------------------|------|----------------|---------------------------------|--|-----------|---------|------|------------|--|
| | | | | | | | | CHECK # | DATE | | |
| **Fund Number 6206 SEWER CAPACITY FEES FUND | | | | | | | | | | | |
| 03/02/2023 | 102970 | CHARLES HOBSON KAHL | | 6206001490.000 | SW CAP FEES CAPITAL EXPENSES | REPAIR FENCE AT HWY 62 LIFT STATION | 1980.00 | / | / | | |
| SubTotal Fund Number 6206 | | | | | | | 1980.00 | | | | |
| *** GRAND TOTAL *** | | | | | | | 131698.40 | | | | |

City of Charlestown
Profit & Loss Statement
 Wastewater Utility
 January 31, 2023

| Account Name | MTD Current Year Jan 2023 | MTD Prior Year Jan 2022 | YTD Current Year Jan-Jan 2023 | YTD Prior Year Jan-Jan 2022 |
|----------------------------------|---------------------------------|-------------------------------|-------------------------------------|-----------------------------------|
| Department : None | | | | |
| 22.61 - Metered Revenue | 149740.54 | 145086.61 | 149740.54 | 145086.61 |
| 22.63 - Penalties | 4195.06 | 5181.94 | 4195.06 | 5181.94 |
| 22.62 - Adjustments | (3945.63) | (11741.62) | (3945.63) | (11741.62) |
| 21.61 - Capacity Fee Revenue | 20589.68 | 0.00 | 20589.68 | 0.00 |
| Department Subtotal : | 170579.65 | 138526.93 | 170579.65 | 138526.93 |
| Total Revenue : | 170579.65 | 138526.93 | 170579.65 | 138526.93 |
| Department : None | | | | |
| 03.60 - Depreciation Expense | 16061.00 | 15994.00 | 16061.00 | 15994.00 |
| 01.60 - Salaries/Wages Employees | 28204.93 | 26885.28 | 28204.93 | 26885.28 |
| 03.60 - Salaries Overtime | 1692.11 | 1127.47 | 1692.11 | 1127.47 |
| 04.60 - Employee Fica & Medicare | 2244.04 | 2097.71 | 2244.04 | 2097.71 |
| 11.60 - Sludge Removal | 6702.65 | 1027.10 | 6702.65 | 1027.10 |
| 12.60 - Travel and Training | 590.00 | 592.26 | 590.00 | 592.26 |
| 15.60 - Purchased Power | 26227.92 | 23085.98 | 26227.92 | 23085.98 |
| 13.60 - Lab/safety/Osha | 0.00 | 8455.17 | 0.00 | 8455.17 |
| 20.60 - Materials & Supplies | 1128.68 | 7986.28 | 1128.68 | 7986.28 |
| 31.60 - Contractual Services | 29461.41 | 28650.11 | 29461.41 | 28650.11 |
| 20.61 - Office Supplies | 706.93 | 649.53 | 706.93 | 649.53 |
| 20.62 - Lab Supply | 10386.44 | 8615.30 | 10386.44 | 8615.30 |
| 10.60 - Vehicle Maintenance | 1200.50 | 0.00 | 1200.50 | 0.00 |
| 21.60 - Uniforms | 199.48 | 183.60 | 199.48 | 183.60 |
| 15.60 - Insurance Expense | 8518.44 | 7894.18 | 8518.44 | 7894.18 |
| 20.61 - Vehicle Fuel | 639.03 | 373.65 | 639.03 | 373.65 |
| 15.60 - Misc Expense | 2248.31 | 2291.75 | 2248.31 | 2291.75 |
| 10.60 - Equipment Purchased | 0.00 | 15532.88 | 0.00 | 15532.88 |
| 11.60 - Equipment Repair | 4263.17 | 23803.32 | 4263.17 | 23803.32 |

City of Charlestown
Profit & Loss Statement
 Wastewater Utility
 January 31, 2023

| Account Name | MTD Current Year Jan 2023 | MTD Prior Year Jan 2022 | YTD Current Year Jan-Jan 2023 | YTD Prior Year Jan-Jan 2022 |
|-------------------------------------|---------------------------------|-------------------------------|-------------------------------------|-----------------------------------|
| 04.61 - Employee Pension & Benefits | 3188.90 | 3117.74 | 3188.90 | 3117.74 |
| 75.61 - Telephone/Cell Phone | 820.78 | 763.97 | 820.78 | 763.97 |
| 27.60 - Interest Expense | 0.00 | 66.10 | 0.00 | 66.10 |
| 81.62 - CF-Plant/Equip Repairs | 16828.28 | 0.00 | 16828.28 | 0.00 |
| Department Subtotal : | 161313.00 | 179193.38 | 161313.00 | 179193.38 |
| Total Expenses : | 161313.00 | 179193.38 | 161313.00 | 179193.38 |
| Net Profit (Loss) : | 9266.65 | (40666.45) | 9266.65 | (40666.45) |

City of Charlestown
Balance Sheet
 Wastewater Utility
 January 31, 2023

| Account Name | Current Month Prior Year Jan 2022 | Two Months Prior Nov 2022 | One Month Prior Dec 2022 | Current Month Current Year Jan 2023 |
|---|---|---------------------------------|--------------------------------|---|
| Assets : | | | | |
| 01.60 - Utility Plant in Service | 13160681.21 | 13256681.21 | 13247143.21 | 13247143.21 |
| 31.60 - Operating Cash | 531192.84 | 730638.78 | 776319.61 | 789382.88 |
| 32.61 - Debt Service Reserve Cash | 306500.00 | 306500.00 | 306500.00 | 306500.00 |
| 32.60 - Bond & Interest Cash Transfer | 135827.36 | 129278.46 | 115500.34 | 140755.97 |
| 41.60 - Customer Accounts Receivable | 184426.00 | 204837.33 | 217078.20 | 200325.55 |
| 42.60 - Allowance for Doubtful Accounts | 5821.41 | 5821.41 | 5821.41 | 5821.41 |
| 24.62 - Unamortized Bond Issue | 60155.00 | 60155.00 | 45115.00 | 45115.00 |
| 41.62 - Certified Liens Receivable | 676.31 | 666.99 | 441.65 | 441.65 |
| 08.60 - Accumulated Depreciation | 9710010.30 | 9869950.30 | 9871757.59 | 9887818.59 |
| 41.63 - Lien Fees Receivable | 250.00 | 250.00 | 100.00 | 100.00 |
| 31.66 - SW Capacity Fees | 640830.33 | 217340.56 | 196834.53 | 200595.93 |
| Total Assets : | 5304707.34 | 5030576.62 | 5027453.54 | 5036720.19 |
| Liabilities : | | | | |
| 71.60 - Contributions | 1149732.00 | 1149732.00 | 1149732.00 | 1149732.00 |
| 26.60 - Savings from 2005 Debt Re-issue | 120076.90 | 120076.90 | 102923.05 | 102923.05 |
| 23.60 - Rev. Bonds Payable 2005 Bds | 1760000.00 | 1545000.00 | 1545000.00 | 1545000.00 |
| 17.60 - Loan Payable | 14877.09 | 0.00 | 0.00 | 0.00 |
| Total Liabilities : | 3044685.99 | 2814808.90 | 2797655.05 | 2797655.05 |
| Capital : | | | | |
| 5.60 - Net Assets | 2300687.80 | 2300819.11 | 2300819.11 | 2229798.49 |
| Profit - YTD Profit (Loss) | (40666.45) | (85051.39) | (71020.62) | 9266.65 |
| Total Capital : | 2260021.35 | 2215767.72 | 2229798.49 | 2239065.14 |
| Total Liabilities + Capital : | 5304707.34 | 5030576.62 | 5027453.54 | 5036720.19 |

City of Charlestown
Three-Way Report
 For January, In Accounting Year 2023
 Wastewater Utility
 January 31, 2023

Trial BalanceBalance SheetIncome Statement

| Account Name | Trial Balance | | Balance Sheet | | Income Statement | |
|---|---------------|------------|---------------|------------|------------------|-----------|
| | Debit | Credit | Debit | Credit | Debit | Credit |
| 01.60 - Utility Plant in Service | 13247143.21 | | 13247143.21 | | | |
| 08.60 - Accumulated Depreciation | | 9887818.59 | | 9887818.59 | | |
| 31.60 - Operating Cash | 789382.88 | | 789382.88 | | | |
| 31.66 - SW Capacity Fees | 200595.93 | | 200595.93 | | | |
| 32.60 - Bond & Interest Cash Transfer | 140755.97 | | 140755.97 | | | |
| 32.61 - Debt Service Reserve Cash | 306500.00 | | 306500.00 | | | |
| 41.60 - Customer Accounts Receivable | 200325.55 | | 200325.55 | | | |
| 41.62 - Certified Liens Receivable | 441.65 | | 441.65 | | | |
| 41.63 - Lien Fees Receivable | 100.00 | | 100.00 | | | |
| 42.60 - Allowance for Doubtful Accounts | | 5821.41 | | 5821.41 | | |
| 15.60 - Net Assets | | 2229798.49 | | 2229798.49 | | |
| 23.60 - Rev. Bonds Payable 2005 Bds | | 1545000.00 | | 1545000.00 | | |
| 24.62 - Unamortized Bond Issue | 45115.00 | | 45115.00 | | | |
| 26.60 - Savings from 2005 Debt Re-issue | | 102923.05 | | 102923.05 | | |
| 71.60 - Contributions | | 1149732.00 | | 1149732.00 | | |
| 03.60 - Depreciation Expense | 16061.00 | | | | 16061.00 | |
| 21.61 - Capacity Fee Revenue | | 20589.68 | | | | 20589.68 |
| 22.61 - Metered Revenue | | 149740.54 | | | | 149740.54 |
| 22.62 - Adjustments | 3945.63 | | | | 3945.63 | |
| 22.63 - Penalties | | 4195.06 | | | | 4195.06 |
| 01.60 - Salaries/Wages Employees | 28204.93 | | | | 28204.93 | |
| 03.60 - Salaries Overtime | 1692.11 | | | | 1692.11 | |
| 04.60 - Employee Fica & Medicare | 2244.04 | | | | 2244.04 | |
| 04.61 - Employee Pension & Benefits | 3188.90 | | | | 3188.90 | |
| 11.60 - Sludge Removal | 6702.65 | | | | 6702.65 | |
| 12.60 - Travel and Training | 590.00 | | | | 590.00 | |

City of Charlestown
Three-Way Report
 For January, In Accounting Year 2023
 Wastewater Utility
 January 31, 2023

| Account Name | <u>Trial Balance</u> | | <u>Balance Sheet</u> | | <u>Income Statement</u> | |
|---------------------------------|----------------------|--------------------|----------------------|--------------------|-------------------------|------------------|
| | Debit | Credit | Debit | Credit | Debit | Credit |
| '15.60 - Purchased Power | 26227.92 | | | | 26227.92 | |
| '20.60 - Materials & Supplies | 1128.68 | | | | 1128.68 | |
| '20.61 - Office Supplies | 706.93 | | | | 706.93 | |
| '20.62 - Lab Supply | 10386.44 | | | | 10386.44 | |
| '21.60 - Uniforms | 199.48 | | | | 199.48 | |
| '31.60 - Contractual Services | 29461.41 | | | | 29461.41 | |
| '50.60 - Vehicle Maintenance | 1200.50 | | | | 1200.50 | |
| '50.61 - Vehicle Fuel | 639.03 | | | | 639.03 | |
| '55.60 - Insurance Expense | 8518.44 | | | | 8518.44 | |
| '75.60 - Misc Expense | 2248.31 | | | | 2248.31 | |
| '75.61 - Telephone/Cell Phone | 820.78 | | | | 820.78 | |
| '81.60 - Equipment Repair | 4263.17 | | | | 4263.17 | |
| '81.62 - CF-Plant/Equip Repairs | 16828.28 | | | | 16828.28 | |
| | 15095618.82 | 15095618.82 | 14930360.19 | 14921093.54 | 165258.63 | 174525.28 |
| | | | | 9266.65 | 9266.65 | |
| TD Net Profit | | | | | | |
| Totals : | 15095618.82 | 15095618.82 | 14930360.19 | 14930360.19 | 174525.28 | 174525.28 |

Allowance Docket
For check dates 02/12/2023 - 02/25/2023
Selected Departments - Sewer
Ordered by Employee Name

| Pay Period | Employee Ending Number | Employee Name | Distribution Name | All Paytypes Except Overtime | Overtime Only |
|---------------|---------------------------|----------------------|--------------------|------------------------------------|---------------|
| 02/28/2023 | 100 | Coomer, Donna S. | Sewer Sal | \$150.00 | \$0.00 |
| 03/31/2023 | 100 | Coomer, Donna S. | Clerk-treas Sal | \$3775.25 | \$0.00 |
| 03/31/2023 | 100 | Coomer, Donna S. | Sewer Sal | \$1413.76 | \$0.00 |
| 02/12/2023 | 898 | Crawford, Timothy L. | Sewer Sal | \$1958.65 | \$0.00 |
| 02/19/2023 | 898 | Crawford, Timothy L. | Sewer Sal | \$1958.65 | \$0.00 |
| 02/12/2023 | 897 | Eurton, Seth M. | Sewer Sal | \$987.20 | \$0.00 |
| 02/19/2023 | 897 | Eurton, Seth M. | Sewer Sal | \$1037.20 | \$0.00 |
| 02/19/2023 | 897 | Eurton, Seth M. | Sewer Sal OT | \$0.00 | \$379.35 |
| 02/12/2023 | 328 | Gomez, Dorothea | Sanit Salaries | \$434.40 | \$0.00 |
| 02/12/2023 | 328 | Gomez, Dorothea | Sewer Sal | \$434.40 | \$0.00 |
| 02/19/2023 | 328 | Gomez, Dorothea | Sanit Salaries | \$434.40 | \$0.00 |
| 02/19/2023 | 328 | Gomez, Dorothea | Sewer Sal | \$434.40 | \$0.00 |
| 02/28/2023 | 886 | Grimes, Nathan R. | Sewer Sal | \$450.00 | \$0.00 |
| 03/31/2023 | 849 | Hodges, Treva E. | Mayor's Salary | \$4189.50 | \$0.00 |
| 03/31/2023 | 849 | Hodges, Treva E. | Sewer Sal | \$1363.59 | \$0.00 |
| 02/28/2023 | 887 | Hodskins, James R. | Sewer Sal | \$450.00 | \$0.00 |
| 02/12/2023 | 929 | Murphy, Bobbi-Rei F. | Sanit Salaries | \$350.00 | \$0.00 |
| 02/12/2023 | 929 | Murphy, Bobbi-Rei F. | Sewer Sal | \$350.00 | \$0.00 |
| 02/19/2023 | 929 | Murphy, Bobbi-Rei F. | Sanit Salaries | \$269.06 | \$0.00 |
| 02/19/2023 | 929 | Murphy, Bobbi-Rei F. | Sewer Sal | \$269.07 | \$0.00 |
| 02/12/2023 | 258 | Schrimp, Heather N | Deputy Clerk-treas | \$1061.60 | \$0.00 |
| 02/19/2023 | 258 | Schrimp, Heather N | Deputy Clerk-treas | \$611.60 | \$0.00 |
| 02/19/2023 | 258 | Schrimp, Heather N | Sewer Sal | \$450.00 | \$0.00 |
| 02/12/2023 | 363 | Slaughter, Donald L | Sewer Sal | \$210.00 | \$0.00 |
| 02/19/2023 | 363 | Slaughter, Donald L | Sewer Sal | \$1050.00 | \$0.00 |
| 02/19/2023 | 363 | Slaughter, Donald L | Sewer Sal OT | \$0.00 | \$9.85 |
| 02/12/2023 | 906 | Winslow, Joshua G. | Sewer Sal | \$1037.20 | \$0.00 |
| 02/12/2023 | 906 | Winslow, Joshua G. | Sewer Sal OT | \$0.00 | \$222.06 |
| 02/19/2023 | 906 | Winslow, Joshua G. | Sewer Sal | \$987.20 | \$0.00 |
| 02/19/2023 | 906 | Winslow, Joshua G. | Sewer Sal OT | \$0.00 | \$120.28 |
| 02/28/2023 | 850 | Works, Jenny L. | Sewer Sal | \$75.00 | \$0.00 |

Allowance Docket
 For check dates 02/12/2023 - 02/25/2023
 Selected Departments - Sewer
 Ordered by Employee Name

| Pay Period | Employee Ending Number | Employee Name | Distribution Name | All Paytypes Except Overtime | Overtime Only |
|------------------|---------------------------|---------------|-------------------|------------------------------------|---------------|
| **Total** | | | | \$26192.13 | \$731.54 |

I hereby certify that each of the above listed vouchers and the invoices or bills attached there to,
 are true and correct and I have audited same in accordance with IC5-11-10-1-6.

_____ Date

_____ Fiscal Officer

Allowance Of Accounts Payable Vouchers
 City Of Charlestown

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers
 consisting of _____ pages and except for accounts payables not allowed as shown on the Register such
 accounts payables are hereby allowed in the total amount of \$_____

Dated this _____ day of _____

Signatures of Governing Board

Installed by the CITY OF CHARLESTOWN-2012

Fund Report

Selected Funds

From 02/01/2023 Thru 02/28/2023

Grouped By Bank Number

Ordered By Fund Number

| FUND TITLE | BALANCE BEG OF YEAR | REVENUE YTD | DISBURSED YTD | BALANCE BEG OF MONTH | REVENUE MTD | DISBURSED MTD | CURRENT BALANCE |
|-------------------------------|------------------------|------------------|------------------|-------------------------|------------------|------------------|--------------------|
| **Bank Number 5 | | | | | | | |
| 3308 WASTEWATER DEBT SERVICE | 306500.00 | 0.00 | 0.00 | 306500.00 | 0.00 | 0.00 | 306500.00 |
| 6202 WASTEWATER BOND & INT | 115500.34 | 50511.26 | 0.00 | 140755.97 | 25255.63 | 0.00 | 166011.60 |
| SubTotal Bank Number 5 | 422000.34 | 50511.26 | 0.00 | 447255.97 | 25255.63 | 0.00 | 472511.60 |
| **Bank Number 6 | | | | | | | |
| 6201 WASTEWATER OPERATING | 776319.61 | 259341.96 | 259931.67 | 789382.88 | 92599.34 | 106252.32 | 775729.90 |
| 6206 SEWER CAPACITY FEES FUND | 196834.53 | 20589.68 | 36610.76 | 200595.93 | 0.00 | 19782.48 | 180813.45 |
| SubTotal Bank Number 6 | 973154.14 | 279931.64 | 296542.43 | 989978.81 | 92599.34 | 126034.80 | 956543.35 |
| *** GRAND TOTAL *** | 1395154.48 | 330442.90 | 296542.43 | 1437234.78 | 117854.97 | 126034.80 | 1429054.95 |

Installed by the CITY OF CHARLESTOWN-2012

Appropriation Report

Date: 02/24/2023 09:23:41 AM

APPRACCOUNTS.FRX

| APPROP | TITLE | FORWARDED | CURRENT | TRANSFRD | ADDL/ADJ | ENCUM | EXP-MTD | EXP-YTD | LIQ NOT EXP FWD | UNENCUM BAL | UNEXPEND BAL | % LEFT |
|----------------------------------|-------------------------------|-----------|---------|----------|----------|-------|-----------|-----------|--------------------|----------------|-----------------|-----------|
| 6201001441.000 | SEWER - OFFICE EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 6201001491.000 | SEWER - INTEREST EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 6201001492.000 | SEWER LOANS PAYABLE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 6201001511.000 | SEWER - AUDIT FEES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 6201001520.000 | SEWER - BOND & INTEREST | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 25255.63 | 50511.26 | 0.00 | -50511.26 | -50511.26 | 0.00% |
| 6201001521.000 | SEWER - DEBT SER RES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 6201001530.000 | SEWER- TEMPORARY LOAN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 6201001590.000 | SEWER - MISC EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2248.31 | 0.00 | -2248.31 | -2248.31 | 0.00% |
| SubTotal Department 001 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 106252.32 | 259931.67 | 0.00 | -259931.67 | -259931.67 | n/a |
| SubTotal Fund Number 6201 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 106252.32 | 259931.67 | 0.00 | -259931.67 | -259931.67 | n/a |
| **Fund Number 6202 | | | | | | | | | | | | |
| **Department 001 | | | | | | | | | | | | |
| 6202001381.000 | SEWER BD & INT - BOND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 6202001382.000 | SEWER BD & INT - BOND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 6202001383.000 | SEWER BD & INT - PAYING AGENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| SubTotal Department 001 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | n/a |
| SubTotal Fund Number 6202 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | n/a |
| **Fund Number 6206 | | | | | | | | | | | | |
| **Department 001 | | | | | | | | | | | | |
| 6206001490.000 | SW CAP FEES CAPITAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% |
| 6206001590.000 | SW CAP FEES REPAIRS & | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 19782.48 | 36610.76 | 0.00 | -36610.76 | -36610.76 | 0.00% |
| SubTotal Department 001 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 19782.48 | 36610.76 | 0.00 | -36610.76 | -36610.76 | n/a |
| SubTotal Fund Number 6206 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 19782.48 | 36610.76 | 0.00 | -36610.76 | -36610.76 | n/a |
| *** GRAND TOTAL *** | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 126034.80 | 296542.43 | 0.00 | -296542.43 | -296542.43 | n/a |

Revenue Report

Date : 02/24/2023 09:22:29 AM
REVENUEACCOUNTS.FRX

Bank 5 Thru 6

User ID: DEBORAH

Post Date From 02/01/2023 Thru 02/28/2023
Grouped By Bank Number

Ordered By Revenue

| REVENUE | TITLE | GL # | REVENUE MONTH TO DATE | REVENUE YEAR TO DATE |
|-------------------------------|---|--------|--------------------------|-------------------------|
| **Bank Number 5 | | | | |
| 3308609.000 | SEWER DEBT SER RESERVE CHECKING INTEREST | | 0.00 | 0.00 |
| 3308610.000 | DEBT SER RES (SEWER) | | 0.00 | 0.00 |
| 3308931.000 | DEBT SER RES (SEWER) - TRANS FM SEW OPR | | 0.00 | 0.00 |
| 6202609.000 | SEWER BD & IN CHECKING ACCT INTEREST | 474.60 | 0.00 | 0.00 |
| 6202610.000 | SEWER BD & INT | | 0.00 | 0.00 |
| 6202931.000 | SEWER BD & INT - TRANSFER FM SEWER OPR | | 25255.63 | 50511.26 |
| SubTotal Bank Number 5 | | | 25255.63 | 50511.26 |

| REVENUE | TITLE | GL # | REVENUE MONTH TO DATE | REVENUE YEAR TO DATE |
|-------------------------------|--------------------------------|--------|--------------------------|-------------------------|
| **Bank Number 6 | | | | |
| 6201441.000 | SEWER UTILITY - DAILY RECEIPTS | 141.60 | 92527.34 | 259269.96 |
| 6201442.000 | SEWER UTILITY - TAP FEES | 521.60 | 0.00 | 0.00 |
| 6201443.000 | SEWER TAP-DANBURY OAKS | 521.60 | 0.00 | 0.00 |
| 6201444.000 | SEWER LIENS | 141.62 | 0.00 | 0.00 |
| 6201448.000 | SEWER BAD DEBT REVENUE | 142.60 | 0.00 | 0.00 |
| 6201495.000 | SEWER- REIMBURSEMENTS | 144.60 | 0.00 | 0.00 |
| 6201499.000 | SEWER PAYMENT PLAN | 536.61 | 0.00 | 0.00 |
| 6201609.000 | SEWER- INTERSTION CKING ACCTS | 527.60 | 0.00 | 0.00 |
| 6201610.000 | SEWER UTILITY - INTEREST | 527.60 | 0.00 | 0.00 |
| 6201920.000 | SEWER UTILITY - TRANSFER | | 0.00 | 0.00 |
| 6201941.000 | SEWER- TEMPORARY LOANS | 150.60 | 0.00 | 0.00 |
| 6201960.000 | SEWER UTILITY - REFUNDS | 536.60 | 0.00 | 0.00 |
| 6201990.000 | SEWER UTILITY - OTHER | 536.60 | 72.00 | 72.00 |
| 6201991.000 | WASTEWATER CONST LOCAL MATCH | | 0.00 | 0.00 |
| 6201992.000 | SEWER - CONTRIBUTIONS | 271.60 | 0.00 | 0.00 |
| 6201993.000 | SEWER HIGHVIEW LAKEVIEW | 521.60 | 0.00 | 0.00 |
| 6206441.000 | SEWER CAPACITY FEES | 521.61 | 0.00 | 20589.68 |
| SubTotal Bank Number 6 | | | 92599.34 | 279931.64 |

*** GRAND TOTAL ***

117854.97

330442.90