

1. 9:00 A.M. Sanitary Sewer Board Agenda

Documents:

SANITARY SEWER BOARD - AGENDA 04.02.2026.PDF
SANITARY BOARD MINUTES 03-19-26.PDF
SANITARY BOARD 03-19- 26 EXECUTIVE.PDF
REPORTS 4-2-26.PDF
CLAIMS 4-2-26.PDF
PR VOUCHER 4-2-26.PDF
BOARD MEMO 033126.PDF
HWY 62 LS PICTURE 033126.PDF
SRF REQUEST 30L-JACOBI, TOOMBS, AND LANZ.PDF



AGENDA
For the Regular Meeting of the
City of Charlestown

SANITARY SEWER BOARD

**Charlestown
Sanitary Sewer
Board Members:**

Mayor Treva
Hodges, President
by statute
(1/01/2024 –
12/31/2027)

**Common Council
Appointments:**

Nathan Grimes,
engineer
(1/01/2024 –
12/31/2027)

Michael Grayson
(1/01/2025 –
12/31/2027)

April 2, 2026, at 9:00 A.M.

City Hall

304 Main Cross Street, Charlestown, IN 47111

Livestream Link – www.facebook.com/charlestown.in

1. Opening
 - a. Call to Order
 - b. Pledge of Allegiance
 - c. Roll Call – Determination of a Quorum
 - d. Approval of Agenda
2. Standing Business
 - a. Approval of Prior Meeting Minutes from 03/19/2025
 - b. Current Claims
 - c. Payroll Allowance Docket from **03/15/2026 – 03/28/2026**
3. Public Comments
4. Old Business
5. New Business
 - a. Operators Report
 - a. Board Memo
 - b. SRF Request - 30L- Jacobi, Toombs and Lanz
6. Adjournment

**The above Agenda items may not be all inclusive of items to be discussed.
View meeting videos and minutes at <https://www.cityofcharlestown.com/AgendaCenter>**

SANITARY BOARD
March 19, 2026
9:00 A.M.

THE MEETING OF THE SANITARY BOARD FOR THE CITY OF CHARLESTOWN WAS HELD ON THURSDAY, MARCH 19, 2026, AT 9:00 A.M. AT CITY HALL WITH MAYOR TREVA HODGES PRESIDING.

Board members present were Nathan Grimes and Michael Grayson. Also present were Clerk Treasurer Donna Coomer and Attorney Beau Zoeller. The meeting was livestreamed by Underproduction Multimedia.

Pledge of Allegiance

Agenda

Mayor Treva Hodges corrected the PR Voucher dates to 3/1/26 to 3/14/26 and removed item 5d (the agreement was approved at the meeting on February 19). Mayor Treva Hodges entertained a motion to approve the amended agenda. Motion made by Michael Grayson, second by Nathan Grimes. Passed 3-0.

Standing Business

Mayor Treva Hodges entertained a motion to approve the minutes from March 5, the payroll allowance docket from March 1 to March 14 and the claims. Motion made by Michael Grayson, second by Nathan Grimes. Passed 3-0.

Public Comment-None

Old Business

New Business

Operator Update

Tim Crawford presented the operator's report. This is the first full month at the new plant. There was an excursion with ammonia during start-up due to the tanks freezing but after speaking with IDEM there will be no lasting impact on the agreed order. We handled the rain events well. The Mayor asked about the large claim from Lawyer Excavating. The expense was related to the High Street force main break. Mr. Crawford is exploring options for that line. If the regional lift station is not moving forward, the 10" force main can be relined. The line cuts through a large part of town and this option would be least intrusive. Jim Hagerty with Jacobi, Toombs, and Lanz mentioned that there has been an issue with rags. Mr. Crawford explained that the new equipment catches the rags better than the old and that is the problem. Tim will work with Brian Smith to release information about the issues created by using "flushable" wipes.

Regional Lift Station BOT

Mayor Treva Hodges provided an update about checklist items from the agreed order. The next item is the Spring Street lift station. Although the City is not ready to move forward on their end, River Ridge is. At the meeting on February 19, we approved a memorandum of understanding pending the establishment of a guaranteed maximum price (GMP). This will allow River Ridge to move forward with their portion of the regional lift station infrastructure. The Mayor discussed the timeline for the BOT progression. Jill Saegesser with Municipal Development Solutions presented the GMP of \$7,182,190.40. Their plan is the most effective to design a project that meets the growth, while not over-designing. There is a large amount for allowances that may or may not be needed. The amount will be paid by River Ridge through the MOU.

The Board was presented the proposal (Exhibit A) and the Council recommendation resolution. The resolution rounds the GMP to \$7,200,000.00.

Mayor Treva Hodges entertained a motion to formally recommend the Council award the BOT to Municipal Development Solutions. Motion made by Nathan Grimes, second by Michael Grayson. Passed 3-0.

Mayor Treva Hodges entertained a motion to approve the GMP of \$7,200,000. Motion made by Nathan Grimes, second by Michael Grayson. Passed 3-0.

Adjournment

Mayor Treva Hodges entertained a motion to adjourn. Motion made by Michael Grayson, second by Nathan Grimes. Passed 3-0.

TREVA HODGES, MAYOR

DATE

ATTEST:

DONNA COOMER, CLERK TREASURER

DATE

SANITARY BOARD

March 19, 2026

9:30 A.M.

THE EXECUTIVE SESSION OF THE SANITARY BOARD FOR THE CITY OF CHARLESTOWN WAS HELD ON THURSDAY, MARCH 19 AT 9:30 A.M. AT CITY HALL WITH MAYOR TREVA HODGES PRESIDING.

Board members present were: Nathan Grimes and Michael Gayson. Also present were Attorney Beau Zoeller and Clerk Treasurer Donna Coomer.

Meeting Type: Executive Session IC 5-14-1.5-6.1 lists the circumstances under which an executive session may be held, including the following:

The Sanitary Board met in executive session per I.C. §5-14-1.5-6.1(b)(9), which authorizes executive session to discuss a job performance evaluation of individual employees and I.C. §5-14-1.5-6.1(b)(3), which authorizes executive session to receive information about and interview prospective employees.

THIS IS TO CERTIFY PER STATUE IC 5-14-1.5-6.1 THERE WAS NO OTHER SUBJECT MATTER OTHER THAN WHAT WAS SPECIFIED IN THE PUBLIC NOTICE DISCUSSED AT THIS MEETING.

TREVA HODGES, PRESIDENT

DATE

NATHAN GRIMES, VICE PRESIDENT

DATE

MICHAEL GRAYSON, SECRETARY/TREASURER

DATE

ATTEST:

CLERK TREASURER, DONNA S. COOMER

DATE

Installed by the CITY OF CHARLESTOWN-2012

Fund Report

Selected Funds

From 03/01/2026 Thru 03/31/2026

Grouped By Bank Number

Ordered By Fund Number

FUND TITLE	BALANCE BEG OF YEAR	REVENUE YTD	DISBURSED YTD	BALANCE BEG OF MONTH	REVENUE MTD	DISBURSED MTD	CURRENT BALANCE
**Bank Number 6							
6201 WASTEWATER OPERATING	1007589.32	593729.88	1315003.86	350048.37	196466.08	260199.11	286315.34
6206 SEWER CAPACITY FEES FUND	327024.94	1993429.00	571704.74	1739449.20	9300.00	0.00	1748749.20
SubTotal Bank Number 6	1334614.26	2587158.88	1886708.60	2089497.57	205766.08	260199.11	2035064.54
**Bank Number 12							
4414 SEWER BOND (Proceeds)	1382501.16	8477.10	0.00	1390978.26	0.00	0.00	1390978.26
SubTotal Bank Number 12	1382501.16	8477.10	0.00	1390978.26	0.00	0.00	1390978.26
**Bank Number 13							
6204 SEWAGE RRDA CONSTRUCTION (in progress)	306368.19	1878.55	0.00	308246.74	0.00	0.00	308246.74
SubTotal Bank Number 13	306368.19	1878.55	0.00	308246.74	0.00	0.00	308246.74
**Bank Number 14							
6207 SEWER CONST READI	7443807.56	45346.52	1352013.00	6137141.08	0.00	0.00	6137141.08
SubTotal Bank Number 14	7443807.56	45346.52	1352013.00	6137141.08	0.00	0.00	6137141.08
**Bank Number 15							
6208 SEWER CITY EQUITY CONSTRUCTION	3315728.31	20331.06	1837627.00	1498432.37	0.00	0.00	1498432.37
SubTotal Bank Number 15	3315728.31	20331.06	1837627.00	1498432.37	0.00	0.00	1498432.37
**Bank Number 16							
6209 SEWER WWTP B&I 2023	344179.33	248180.94	243965.15	266195.12	82200.00	0.00	348395.12
SubTotal Bank Number 16	344179.33	248180.94	243965.15	266195.12	82200.00	0.00	348395.12
**Bank Number 17							
3322 SEWER WWTP DEBT SERVICE	483052.59	52333.46	0.00	518941.05	16445.00	0.00	535386.05
SubTotal Bank Number 17	483052.59	52333.46	0.00	518941.05	16445.00	0.00	535386.05
*** GRAND TOTAL ***	14610251.40	2963706.51	5320313.75	12209432.19	304411.08	260199.11	12253644.16

Installed by the CITY OF CHARLESTOWN-2012

Appropriation Report

Date: 03/27/2026 08:50:26 AM

Bank 6

APPRACCOUNTS.FRX

Check Date From 03/01/2026 Thru 03/31/2026

Grouped By Fund Number

Ordered By Appropriation

APPROP	TITLE	FORWARDED	CURRENT	TRANSFRD	ADDL/ADJ	ENCUM	EXP-MTD	EXP-YTD	LIQ NOT EXP FWD	UNENCUM BAL	UNEXPEND BAL	% LEFT
**Fund Number 6201												
6201001111.000	SEWER- SALARIES/WAGES	0.00	0.00	0.00	0.00	0.00	36585.53	107018.14	0.00	-107018.14	-107018.14	0.00%
6201001112.000	SEWER - OVERTIME SALARY	0.00	0.00	0.00	0.00	0.00	2067.46	5053.88	0.00	-5053.88	-5053.88	0.00%
6201001130.000	SEWER- EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	4166.72	11757.27	0.00	-11757.27	-11757.27	0.00%
6201001131.000	SEWER- EMP. FICA AND	0.00	0.00	0.00	0.00	0.00	2987.32	8479.10	0.00	-8479.10	-8479.10	0.00%
6201001210.000	SEWER - OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	799.66	2787.95	0.00	-2787.95	-2787.95	0.00%
6201001211.000	SEWER - LAB SUPPLIES	0.00	0.00	0.00	0.00	0.00	871.30	2903.27	0.00	-2903.27	-2903.27	0.00%
6201001212.000	SEWER - UNIFORMS	0.00	0.00	0.00	0.00	0.00	1250.00	2032.56	0.00	-2032.56	-2032.56	0.00%
6201001221.000	SEWER - VEHICLE FUEL	0.00	0.00	0.00	0.00	0.00	1650.57	4643.44	0.00	-4643.44	-4643.44	0.00%
6201001230.000	SEWER - MATERIALS /SUPPLIES	0.00	0.00	0.00	0.00	0.00	101.49	311.68	0.00	-311.68	-311.68	0.00%
6201001311.000	SEWER ATTORNEY FEES	0.00	0.00	0.00	0.00	0.00	0.00	216.00	0.00	-216.00	-216.00	0.00%
6201001312.000	SEWER CONST	0.00	0.00	0.00	0.00	0.00	0.00	334.38	0.00	-334.38	-334.38	0.00%
6201001320.000	SEWER - VEHICLE MAINTENANCE	0.00	0.00	0.00	0.00	0.00	83.43	444.12	0.00	-444.12	-444.12	0.00%
6201001323.000	SEWER - TRAINING/TRAVEL -	0.00	0.00	0.00	0.00	0.00	481.78	481.78	0.00	-481.78	-481.78	0.00%
6201001340.000	SEWER - INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00	6948.74	20900.73	0.00	-20900.73	-20900.73	0.00%
6201001341.000	SEWER-WORK COMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6201001343.000	SEWER- PROP/CAS INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6201001351.000	SEWER - PURCHASED POWER	0.00	0.00	0.00	0.00	0.00	57036.41	97213.94	0.00	-97213.94	-97213.94	0.00%
6201001356.000	SEWER -TELEPHONE/CELL	0.00	0.00	0.00	0.00	0.00	567.16	1512.83	0.00	-1512.83	-1512.83	0.00%
6201001360.000	SEWER - CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	4370.10	19689.50	0.00	-19689.50	-19689.50	0.00%
6201001361.000	SEWER - DISCHARGE FEE IDEM	0.00	0.00	0.00	0.00	0.00	0.00	11030.00	0.00	-11030.00	-11030.00	0.00%
6201001362.000	SEWER-EQUIPMENT REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	1492.63	0.00	-1492.63	-1492.63	0.00%
6201001363.000	SEWER - SLUDGE /SANI	0.00	0.00	0.00	0.00	0.00	26740.58	37347.18	0.00	-37347.18	-37347.18	0.00%
6201001399.000	SEWER - LAB/SAFETY/OSHA	0.00	0.00	0.00	0.00	0.00	416.93	1306.74	0.00	-1306.74	-1306.74	0.00%
6201001430.000	SEWER CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	652203.76	0.00	-652203.76	-652203.76	0.00%
6201001440.000	SEWER - EQUIP PURCHASE/	0.00	0.00	0.00	0.00	0.00	0.00	3905.00	0.00	-3905.00	-3905.00	0.00%
6201001441.000	SEWER - OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	9597.99	0.00	-9597.99	-9597.99	0.00%
6201001491.000	SEWER - INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6201001492.000	SEWER LOANS PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6201001511.000	SEWER - AUDIT FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6201001520.000	SEWER - BOND & INTEREST	0.00	0.00	0.00	0.00	0.00	82200.00	246600.00	0.00	-246600.00	-246600.00	0.00%
6201001521.000	SEWER - DEBT SER RES	0.00	0.00	0.00	0.00	0.00	16445.00	49335.00	0.00	-49335.00	-49335.00	0.00%
6201001530.000	SEWER- TEMPORARY LOAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6201001590.000	SEWER - MISC EXPENSE	0.00	0.00	0.00	0.00	0.00	14428.93	16404.99	0.00	-16404.99	-16404.99	0.00%

Appropriation Report

APPROP	TITLE	FORWARDED	CURRENT	TRANSFRD	ADDL/ADJ	ENCUM	EXP-MTD	EXP-YTD	LIQ NOT EXP FWD	UNENCUM BAL	UNEXPEND BAL	% LEFT
SubTotal Fund Number 6201		0.00	0.00	0.00	0.00	0.00	260199.11	1315003.86	0.00	-1315003.86	-1315003.86	n/a
**Fund Number 6206												
6206001490.000	SW CAP FEES CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	571704.74	0.00	-571704.74	-571704.74	0.00%
6206001590.000	SW CAP FEES REPAIRS &	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
SubTotal Fund Number 6206		0.00	0.00	0.00	0.00	0.00	0.00	571704.74	0.00	-571704.74	-571704.74	n/a
*** GRAND TOTAL ***		0.00	0.00	0.00	0.00	0.00	260199.11	1886708.60	0.00	-1886708.60	-1886708.60	n/a

Accounts Payable Register

Date: 03/27/2026 08:42:27 AM

APV Register Batch - SANITARY SEWER MEETING 04/02/2026

APVREGISTER.FRX

All History

Ordered By APV Number

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK # DATE	MEMORANDUM
03/16/2026	115127	CARD SERVICES		6201001351.000	SEWER - PURCHASED POWER	MONTHLY SERVICE	165.00	20514 03/16/2026	
03/16/2026	115127	CARD SERVICES		6201001211.000	SEWER - LAB SUPPLIES	SEWER LAB SUPPLIES	361.49	20514 03/16/2026	
03/16/2026	115127	CARD SERVICES		6201001323.000	SEWER - TRAINING/TRAVEL - CERT	TRAINING EXPESES	280.00	20514 03/16/2026	
03/17/2026	115130	A T & T UVERSE		6201001351.000	SEWER - PURCHASED POWER	MONTHLY SERVICE	30.37	115130 03/17/2026	
03/17/2026	115131	AMAZON CAPITAL SERVICES		6201001399.000	SEWER - LAB/SAFETY/OSHA	LAB SUPPLIES	35.98	115131 03/17/2026	
03/17/2026	115131	AMAZON CAPITAL SERVICES		6201001210.000	SEWER - OFFICE SUPPLIES	CREDIT MEMO	-59.99	115131 03/17/2026	
03/17/2026	115131	AMAZON CAPITAL SERVICES		6201001210.000	SEWER - OFFICE SUPPLIES	OFFICE SUPPLIES	166.36	115131 03/17/2026	
03/18/2026	115142	PAYROLL-CHARLESTOWN CITY		6201001111.000	SEWER- SALARIES/WAGES EMPLOYE	SEWER SALARY	8072.27	20515 03/18/2026	
03/18/2026	115142	PAYROLL-CHARLESTOWN CITY		6201001112.000	SEWER - OVERTIME SALARY	SEWER OT SALARY	390.96	20515 03/18/2026	
03/18/2026	115142	PAYROLL-CHARLESTOWN CITY		6201001212.000	SEWER - UNIFORMS	SEWER UNIFORMS	1250.00	20515 03/18/2026	
03/18/2026	115143	PAYROLL-CHARLESTOWN CITY		6201001131.000	SEWER- EMP. FICA AND MEDICARE	SEWER FICA/MEDI	727.88	20516 03/18/2026	
03/18/2026	115144	PAYROLL-CHARLESTOWN CITY		6201001130.000	SEWER- EMPLOYEE BENEFITS	SEWER PERF	1087.89	20517 03/18/2026	
03/19/2026	115167	CITY OF CHARLESTOWN		6201001351.000	SEWER - PURCHASED POWER	REIMBURSE CITY MAINT FOR ELECTRIC PAYMENTS	15194.78	20518 03/19/2026	
03/19/2026	115168	DUKE ENERGY		6201001351.000	SEWER - PURCHASED POWER	SEWER PLANT	26379.63	20519 03/19/2026	
03/19/2026	115169	VERIZON WIRELESS		6201001356.000	SEWER -TELEPHONE/CELL PHONE/INTERNET	MONTHLY CELL PHONE SERVICE	115.01	20520 03/19/2026	
03/19/2026	115170	ANTHEM INSURANCE COMPANIES INC		6201001340.000	SEWER - INSURANCE EXPENSE	APRIL 2026 PREMIUMS	6873.24	20521 03/19/2026	
03/19/2026	115171	STANDARD INSURANCE COMPANY		6201001340.000	SEWER - INSURANCE EXPENSE	MONTHLY PREMIUMS	57.50	20522 03/19/2026	
03/19/2026	115172	BENEFIT MARKETING SOLUTIONS		6201001340.000	SEWER - INSURANCE EXPENSE	HRA FEE	18.00	20523 03/19/2026	
03/19/2026	115173	BAPTIST HEALTH MEDICAL GROUP INC		6201001590.000	SEWER - MISC EXPENSE	DOT SCREEN	65.00	20524 03/19/2026	
03/19/2026	115174	JACOBI OIL SERVICE INC		6201001221.000	SEWER - VEHICLE FUEL	INV#523268/ 523269/28833	1639.99	20525 03/19/2026	

Accounts Payable Register

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK		MEMORANDUM
								CHECK #	DATE	
03/20/2026	115181	BOMGAARS SUPPLY INC		6201001230.000	SEWER - MATERIALS /SUPPLIES	MATERIALS/ SUPPLIES	37.71	20536	03/20/2026	
03/20/2026	115182	DUKE ENERGY		6201001351.000	SEWER - PURCHASED POWER	228 MAPLE DR	43.32	20537	03/20/2026	
03/20/2026	115182	DUKE ENERGY		6201001351.000	SEWER - PURCHASED POWER	2011 F AVE	235.40	20537	03/20/2026	
03/20/2026	115182	DUKE ENERGY		6201001351.000	SEWER - PURCHASED POWER	DIR BROADMOOR AVE	58.98	20537	03/20/2026	
03/20/2026	115182	DUKE ENERGY		6201001351.000	SEWER - PURCHASED POWER	1121 1/2 HWY 62	1414.66	20537	03/20/2026	
03/20/2026	115182	DUKE ENERGY		6201001351.000	SEWER - PURCHASED POWER	301 LENTZ AVE	60.57	20537	03/20/2026	
03/20/2026	115182	DUKE ENERGY		6201001351.000	SEWER - PURCHASED POWER	6200 HWY 62 E	107.79	20537	03/20/2026	
03/20/2026	115182	DUKE ENERGY		6201001351.000	SEWER - PURCHASED POWER	DIR CTOWN LANDING RD	6831.82	20537	03/20/2026	
03/25/2026	115205	PAYROLL-CHARLESTOWN CITY		6201001111.000	SEWER- SALARIES/WAGES EMPLOYE	SEWER SALARY	9322.26	20538	03/25/2026	
03/25/2026	115205	PAYROLL-CHARLESTOWN CITY		6201001112.000	SEWER - OVERTIME SALARY	SEWER OT SALARY	547.72	20538	03/25/2026	
03/25/2026	115206	PAYROLL-CHARLESTOWN CITY		6201001131.000	SEWER- EMP. FICA AND MEDICARE	SEWER FICA/MEDI	739.59	20539	03/25/2026	
03/25/2026	115207	PAYROLL-CHARLESTOWN CITY		6201001130.000	SEWER- EMPLOYEE BENEFITS	SEWER PERF	971.02	20540	03/25/2026	
03/25/2026	115210	TELEMESSAGING INC		6201001356.000	SEWER -TELEPHONE/CELL PHONE/INTERNET	ANSWERING SERVICES	112.00	20541	03/25/2026	
03/25/2026	115211	DUKE ENERGY		6201001351.000	SEWER - PURCHASED POWER	DIR CTOWN LANDING RD	215.00	20542	03/25/2026	
03/25/2026	115212	CLARK COUNTY RECORDER		6201001590.000	SEWER - MISC EXPENSE	RECORDING OF SEWER EASEMENT	25.00	20543	03/25/2026	
03/25/2026	115212	CLARK COUNTY RECORDER		6201001590.000	SEWER - MISC EXPENSE	RECORDING OF SEWER EASEMENT	25.00	20543	03/25/2026	
03/26/2026	115220	CLARK COUNTY REMC		6201001351.000	SEWER - PURCHASED POWER	DANBURY OAKS LIFT STATION	317.83	115220	03/26/2026	
03/26/2026	115221	CLARK COUNTY REMC		6201001351.000	SEWER - PURCHASED POWER	LIFT STATIONS ELECTRIC	1036.01	115221	03/26/2026	
04/02/2026	115224	VESTIS GROUP INC		6201001399.000	SEWER - LAB/SAFETY/OSHA	FIRST AID CABINET SUPPLIES	56.74		/ /	

Accounts Payable Register

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK		MEMORANDUM
								CHECK #	DATE	
04/02/2026	115225	ELECTRIC MOTOR REPAIR & REWIND		6201001362.000	SEWER-EQUIPMENT REPAIR	CAPACITOR/ VOLT	32.00	//		
04/02/2026	115226	KENTUCKIANA PUMP SALES		6201001440.000	SEWER - EQUIP PURCHASE/ RENT	START CAP KIT/ 5HP 230VOLT SINGLE PHASE 4" DISCHARGE CORD	4183.58	//		
04/02/2026	115227	BIG G SUPPLY		6201001230.000	SEWER - MATERIALS /SUPPLIES	GREEN FLAGS	169.50	//		
04/02/2026	115228	DCEC HOLDING CO INC		6201001363.000	SEWER - SLUDGE /SANI	MONTHLY FEES	10825.63	//		
04/02/2026	115229	UNIFIRST CORPORATION		6201001230.000	SEWER - MATERIALS /SUPPLIES	OPERATING SUPPLIES	102.13	//		
04/02/2026	115229	UNIFIRST CORPORATION		6201001230.000	SEWER - MATERIALS /SUPPLIES	OPERATING SUPPLIES	65.99	//		
04/02/2026	115230	HD SUPPLY INC		6201001230.000	SEWER - MATERIALS /SUPPLIES	PUMP TUBE W/ENDS	111.57	//		
04/02/2026	115230	HD SUPPLY INC		6201001211.000	SEWER - LAB SUPPLIES	LAB SUPPLIES	228.35	//		
04/02/2026	115231	FBT GIBBONS LLP		6201001360.000	SEWER - CONTRACTUAL EXPENSE	SEWER GENERAL	3327.50	//		
04/02/2026	115231	FBT GIBBONS LLP		6201001360.000	SEWER - CONTRACTUAL EXPENSE	SEWER GENERAL	3379.50	//		
04/02/2026	115231	FBT GIBBONS LLP		6201001360.000	SEWER - CONTRACTUAL EXPENSE	REGIONAL LIFT STATION IN RIVER RIDGE	1579.50	//		
*** GRAND TOTAL ***							109015.03			

Allowance Docket
For check dates 03/15/2026 - 03/28/2026
Selected Departments - Sewer
Ordered by Employee Name

Pay Period	Employee Number	Employee Name	Distribution Name	All Paytypes Except Overtime	Overtime Only
03/31/2026	100	Coomer, Donna S.	Sewer Sal	\$450.00	\$0.00
03/15/2026	898	Crawford, Timothy L.	Sewer-Uniforms	\$250.00	\$0.00
03/15/2026	898	Crawford, Timothy L.	Sewer Sal	\$2119.49	\$0.00
03/22/2026	898	Crawford, Timothy L.	Sewer Sal	\$2119.49	\$0.00
03/15/2026	897	Eurton, Seth M.	Sewer-Uniforms	\$250.00	\$0.00
03/15/2026	897	Eurton, Seth M.	Sewer Sal	\$1414.11	\$0.00
03/22/2026	897	Eurton, Seth M.	Sewer Sal	\$1414.11	\$0.00
03/15/2026	328	Gomez, Dorothea	Sanit Salaries	\$514.40	\$0.00
03/15/2026	328	Gomez, Dorothea	Sewer Sal	\$514.40	\$0.00
03/22/2026	328	Gomez, Dorothea	Sanit Salaries	\$514.40	\$0.00
03/22/2026	328	Gomez, Dorothea	Sewer Sal	\$514.40	\$0.00
03/31/2026	987	Grayson, Michael L.	Sewer Sal	\$300.00	\$0.00
03/31/2026	886	Grimes, Nathan R.	Sewer Sal	\$450.00	\$0.00
03/15/2026	930	Kruer, Michael A.	Sewer-Uniforms	\$250.00	\$0.00
03/15/2026	930	Kruer, Michael A.	Sewer Sal	\$1136.80	\$0.00
03/15/2026	930	Kruer, Michael A.	Sewer Sal OT	\$50.00	\$340.96
03/22/2026	930	Kruer, Michael A.	Sewer Sal	\$1136.80	\$0.00
03/22/2026	930	Kruer, Michael A.	Sewer Sal OT	\$0.00	\$85.24
03/15/2026	249	Miles, Deborah E	Deputy Clerk-treas	\$1096.70	\$0.00
03/15/2026	249	Miles, Deborah E	Sewer Sal	\$45.70	\$0.00
03/22/2026	249	Miles, Deborah E	Deputy Clerk-treas	\$1096.70	\$0.00
03/22/2026	249	Miles, Deborah E	Sewer Sal	\$45.70	\$0.00
03/15/2026	929	Murphy, Bobbi-Rei F.	Sanit Salaries	\$470.20	\$0.00
03/15/2026	929	Murphy, Bobbi-Rei F.	Sewer Sal	\$470.20	\$0.00
03/22/2026	929	Murphy, Bobbi-Rei F.	Sanit Salaries	\$470.20	\$0.00
03/22/2026	929	Murphy, Bobbi-Rei F.	Sewer Sal	\$470.20	\$0.00
03/15/2026	960	Schrimp, Clifford E.	Sewer-Uniforms	\$250.00	\$0.00
03/15/2026	960	Schrimp, Clifford E.	Planning & Zoning Revenue	\$57.69	\$0.00
03/15/2026	960	Schrimp, Clifford E.	Sewer Sal	\$1049.60	\$0.00
03/22/2026	960	Schrimp, Clifford E.	Planning & Zoning Revenue	\$57.69	\$0.00
03/22/2026	960	Schrimp, Clifford E.	Sewer Sal	\$1099.60	\$0.00
03/22/2026	960	Schrimp, Clifford E.	Sewer Sal OT	\$0.00	\$462.48
03/15/2026	258	Schrimp, Heather N	Deputy Clerk-treas	\$1124.04	\$144.20
03/15/2026	258	Schrimp, Heather N	Sewer Sal	\$59.16	\$0.00
03/22/2026	258	Schrimp, Heather N	Deputy Clerk-treas	\$1124.04	\$0.00
03/22/2026	258	Schrimp, Heather N	Sewer Sal	\$59.16	\$0.00
03/15/2026	906	Winslow, Joshua G.	Sewer-Uniforms	\$250.00	\$0.00
03/15/2026	906	Winslow, Joshua G.	Sewer Sal	\$1262.81	\$0.00
03/22/2026	906	Winslow, Joshua G.	Sewer Sal	\$1262.80	\$0.00

Allowance Docket
 For check dates 03/15/2026 - 03/28/2026
 Selected Departments - Sewer
 Ordered by Employee Name

Pay Period	Employee	Distribution Name	All Paytypes Except Overtime	Overtime Only
Ending Number	Employee Name			
Total			\$25220.59	\$1032.88

I hereby certify that each of the above listed vouchers and the invoices or bills attached there to,
 are true and correct and I have audited same in accordance with IC5-11-10-1-6.

Date

Fiscal Officer

Allowance Of Accounts Payable Vouchers
 City Of Charlestown

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers
 consisting of 2 pages and except for accounts payables not allowed as shown on the Register such
 accounts payables are hereby allowed in the total amount of \$26253.47

Dated this _____ day of _____

Signatures of Governing Board

Memorandum

To: Sanitary Sewer Board
 From: Tim Crawford
 Subject: Known and requested change order information
 Date: March 31, 2026
 CC: Donna Coomer

For reference, the contingency for the Hwy 62 lift station project is currently:

Total Contingency	\$250,000
Known Extras (not executed)	
Sewer Adj due to Utility Conflict	< \$21,872>
4" Plug Valve on Emergency Discharge	< \$5,044>
Temporary Road Drainage	< \$5,000>
Utility request Asphalt for access road	< \$24,000>
Remaining Contingency	\$194,084



SRF Disbursement Request Form

Participant Information									
Name:	Charlestown Municipal Sewage Work	SRF Loan Number:	WW22131002						
UEI #:	HFMNMK5MBUN1	Cage Code:	5UJF9	Request Number:	30L				
Mailing Address:	304 Main Cross Street								
City:	Charlestown	State:	IN	ZIP Code:	47111				
Contact Person:	Treva Hodges			Contact Phone Number:	812-256-3422				
Authorized Representative:	Treva Hodges			Authorized Representative Phone Number:	812-256-3422				
If requesting reimbursement to the Participant by wire transfer please provide the following information:									
Bank Name:				Bank Routing Number:					
Account Name:				Account Number:					
Loan Information									
Description of work for which claim is being made (services, fees, type of work, etc.):	Engineering services								
Is any part of this claim funded by an alternate funding source?								<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
If yes, please identify the source and amount of the claim funded by the alternate source (OCRA, SAP, Local				READI Funds	40,500.00				
Is any part of this claim funded by the Indiana Brownfields Program?								<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Has the Participant paid the request and is now seeking reimbursement?								<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Is any part of this claim a result of a change order? If yes, please attach the SRF change order approval letter.								<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Are there Green Project Reserve components involved in this request? If yes, please describe:								<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Are there any Lead Line replacement components in this request?								<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Loan Financial Information									
Original Loan Amount:								\$	9,900,000.00
Total Amount of Previous Disbursements:								\$	5,667,765.00
Balance Available After this Disbursement:								\$	4,191,735.00
Amount to Contractor for this Request:								\$	40,500.00
Is any part of this request a partial or final release of retainage to the contractor?								<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Contractor Name:	Jacobi Toombs and Lanz, Inc.	DUNS #:	050-776-426						
Mailing address:	1829 East Spring Street Suite 201								
City:	New Albany	State:	IN	ZIP Code:	47150				
Wiring Information:									
Bank Name:	PNC	Bank Routing Number:	031207607						
Account Name:	Jacobi, Toombs, and Lanz, Inc.	Account Number:	8147885401						
Retainage Amount for this Request:								\$	
Participant requests that the retainage amount be held by SRF:								<input type="checkbox"/>	
Participant requests that the retainage amount be sent to the Participant via check to the mailing address listed above:								<input type="checkbox"/>	
Participant requests that the retainage amount be sent to the following bank:								<input type="checkbox"/>	
Bank Name:				Bank Routing Number:					
Account Name:				Account Number:					
Total Amount of this Request:								\$	40,500.00
The undersigned hereby certifies this request for disbursement is, to the best of my knowledge and belief, true and accurate and made in accordance with the conditions of the project agreement(s), that the certified payrolls received in connection with any enclosed construction invoices are in compliance with the Davis Bacon Act/ US Department of Labor requirements of 29 CFR 5.5(a)(1), and are in compliance with SRF incentive programs.									
Authorized Representative Signature:							Date:		
For Internal Use Only:									
Approved By:		Date:		GPR Amount:	\$	Lead Amount:	\$		



New Albany Office
 1829 East Spring Street, Suite 201, New Albany, IN 47150
 P: 1.833.723.4768

CITY OF CHARLESTOWN
 mayor@cityofcharlestown.com
 cc:deborah.miles@cityofcharlestown.com
 IN, IN

March 23, 2026
 Project No: 20081
 Invoice No: 22011875

Invoice Total 40,500.00

Project 20081 Charlestown WWTP Improvements
Professional Services from February 01, 2026 through February 28, 2026

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task 6 - Construction Administration	900,000.00	92.7222	834,500.00	814,500.00	20,000.00
Task 7 - RPR	825,000.00	96.1121	792,925.00	782,925.00	10,000.00
Task 8 - Post Construction	150,000.00	6.6667	10,000.00	0.00	10,000.00
Task 9 - State Revolving Fund	200,000.00	98.75	197,500.00	197,000.00	500.00
Total Fee	2,075,000.00		1,834,925.00	1,794,425.00	40,500.00
	Total Fee				40,500.00
			Total this Invoice		40,500.00

J. [Signature]
 SRF



Remit payment to: PRIME AE Group, Inc. | 8415 Pulsar Place | Suite 300 | Columbus, Ohio 43240
 If paying via ACH or wire, please send a remittance advice to cashreceipt@primeeng.com.