

MINUTES

THE BOARD OF PUBLIC WORKS AND SAFETY

MARCH 03, 2021

9:00 A.M.

THE REGULAR MEETING OF THE CHARLESTOWN BOARD OF PUBLIC WORKS AND SAFETY FOR THE CITY OF CHARLESTOWN WAS HELD ON WEDNESDAY, MARCH 03, 2021 AT 9:00 A.M. AT CITY HALL WITH MAYOR TREVA HODGES PRESIDING.

Board members present were Ms. Gwen Moser and Mr. Ernie Thompson. Also present were Clerk Treasurer Donna Coomer and City Attorney Mickey Weber.

Pledge

Josh Hillman (JTL)

Agenda

A motion was made by Mr. Thompson to approve the agenda, seconded by Ms. Moser. Approved 3-0.

Minutes

A motion was made by Ms. Moser to approve the Minutes from 02/07/2021, the claims and the Payroll Voucher from 02/12/2021 to 02/28/2021, seconded by Mr. Thompson. Approved 3-0.

Public Comment

None

Police General Orders

Chief Wolff presented two General Orders. General Order-21.0210-A This order revises the rank structure and longevity for the Charlestown Police Department. General Order 21.1602-A. This establishes the rank of Corporal.

Mr. Thompson made motion to approve General Order 21.0210-A and General Order 21.1602-A, seconded by Ms. Moser. Approved 3-0.

Police Department Update

Police Chief Wolff said he will be bringing an officer to the Board of Public Works to be sworn in. The new officer will come from the police reserves.

Sidewalks Update

Mr. Devon Beevers gave a report on the sidewalks. The ground is still frozen and they will do Main Street once the weather cooperates.

Sanitation Update

Mr. Jason Dunn said we ordered 100 trash cans back in November of 2020. They will be here at the end of March. The new trash truck was supposed to be here by the end of May or first of June. We were contacted and it will be here in late April or early May. Jason said spring cleanup will be April 5th through April 9th. Only approved items will be picked up. Non-approved items are things like tires, computers, refrigerators/freezers, or TV's.

Wastewater Update

Mayor Hodges said the temporary wastewater operator has been teaching the staff to do some regular maintenance. She has coordinated labor to help get the grounds cleaned up. The Council approved the Sanitary Board at Monday's meeting on the first reading. It will remove the wastewater from the Board of Public Works should it pass at the next meeting.

Parks Department Update

Marissa Knoebel said the Parks Master Plan will be presented at the April Meeting. There will be a blood drive at the A&E Center on March 12, 2021 between 12 noon and 4:00. Ethan Biggs will have a tournament for video games at the end of the month. Our annual Easter egg hunt will be done over 3 days and we have 4,000 eggs to hide. Due to Covid, we will follow CDC guidelines. Marissa said everyone can check the City's Facebook for more details.

Planning & Zoning Update

Tony Jackson said 35 permits were sold in January and February. Building material production has slowed down and is difficult to get. Ace Hardware has poured footers but the weather has slowed down getting the utilities installed. There will be a new 911 emergency call center at Lentz and Patrol Road. Huck's has received approval from the State. Knipper is adding an extension of 9,900 square feet to their building. The subdivisions are still active. Ashley Spring, Danbury Oaks #4 have purchased ten more permits. Skippers Ridge is still finalizing their plans.

Community Crossings Grant

Josh Hillman with JTL gave an update on the Community Crossings Grant. In October they submitted an application for the grant and the city was awarded about \$600,000.00 for paving. It is a 75/25 matching grant. Josh told the board he will submit it at the next BPW meeting for their approval.

Litigations

City Attorney Weber said there were no new pending litigation cases. We've reached a tentative settlement in the Abbott case and filed responses and a motion to dismiss the Lucio case.

OCRA Grant

Mayor Hodges said the Council approved River Hills to send the application on the \$250,000.00 OCRA grant. The deadline to submit the application is March 15th and \$150,000.00 will go to small businesses and \$100,000.00 will be used for the Community Liaison Social Work Position.

Adjournment

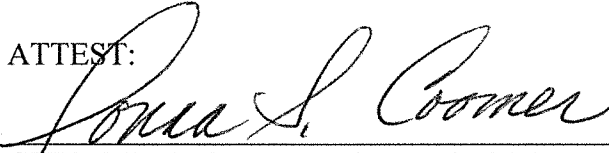
A motion was made by Ms. Moser to adjourn the meeting., seconded by Mr. Thompson. Approved 3-0.



MAYOR, TREVA HODGES



DATE

ATTEST:


CLERK TREASURER, DONNA S. COOMER



DATE