

## MINUTES

### THE BOARD OF PUBLIC WORKS AND SAFETY

December 1, 2021

9:00 A.M.

THE REGULAR MEETING OF THE CHARLESTOWN BOARD OF PUBLIC WORKS AND SAFETY FOR THE CITY OF CHARLESTOWN WAS HELD ON WEDNESDAY, DECEMBER 1, 2021 AT 9:00 A.M. AT CITY HALL WITH MAYOR TREVA HODGES PRESIDING.

Board members present were Ms. Gwen Moser and Mr. Ernie Thompson. Also present was Clerk Treasurer Donna Coomer. City Attorney Perry McCall was present via Zoom.

#### Pledge

#### Agenda

Mayor Treva Hodges requested to add the carriage rides contract under new business. Mr. Thompson made a motion to approve the amended agenda, seconded by Ms. Moser. Approved 3-0.

#### Standing Business

Ms. Moser made a motion to approve the Minutes from 11/17/2021, the Claims, and Payroll Voucher 11/14/21 to 11/27/2021, seconded by Mr. Thompson. Approved 3-0.

#### Public Comment

None

#### Jacobi, Toombs, and Lanz Work Order

Mayor Treva Hodges presented Work Order 3 for Jacobi, Toombs, and Lanz (JTL). This will allow them to complete the bid process for paving and sidewalk construction as a result of the awarding of \$495,354.89 in Community Crossings grant monies. The first bid advertisement will take place on December 15, the second on December 17, the bid opening will be scheduled for January 12 and the award presented at the Board of Public Works meeting in January 19. The payment for the preparation of bid documents will be \$12,500.00 and the payment for construction administration and on-call support shall be on a time and materials basis not to exceed \$10,000.00.

Mr. Thompson made a motion to approve the JTL Work Order 2021-03, seconded by Ms. Moser. Approved 3-0.

#### Carriage Contract

Mayor Treva Hodges presented a new contract for carriage rides with Louisville Horse Carriage LLC. The previous provider will be unable to fulfill the terms because of an illness. The only dates available for Louisville Horse and Carriage were December 17 and 18. The rate is \$500

for 4 hours per night for one carriage and \$850 for four hours for 2 carriages. Attorney Perry McCall noted that he had modified the contract from the Kentucky statute to the corresponding Indiana code.

Ms. Moser made a motion to approve the contract for Louisville Horse Carriage, seconded by Mr. Thompson. Approved 3-0.

**Adjournment**

Mr. Thompson made a motion to adjourn, seconded by Ms. Moser. Approved 3-0.

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MAYOR, TREVA HODGES

\_\_\_\_\_  
DATE

ATTEST:

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CLERK TREASURER, DONNA S. COOMER

\_\_\_\_\_  
DATE