

# MINUTES

## THE BOARD OF PUBLIC WORKS AND SAFETY

January 19, 2022

9:00 A.M.

THE REGULAR MEETING OF THE CHARLESTOWN BOARD OF PUBLIC WORKS AND SAFETY FOR THE CITY OF CHARLESTOWN WAS HELD ON WEDNESDAY, JANUARY 19, 2022 AT 9:00 A.M. AT CITY HALL WITH MAYOR TREVA HODGES PRESIDING.

Board members present were Ms. Gwen Moser and Mr. Ernie Thompson. Also present was Clerk Treasurer Donna Coomer. City Attorney Perry McCall was absent.

### **Pledge**

All

### **Agenda**

Mayor Treva Hodges is asking to add Bid Openings for Paving on the agenda. Mr. Thompson made a motion to approve the amended agenda, seconded by Ms. Moser. Approved 3-0.

### **Standing Business**

Ms. Moser made a motion to approve the Minutes from 01/05/2022, the Claims, and Payroll Voucher 12/27/21 to 01/09/2022, seconded by Mr. Thompson. Approved 3-0.

### **Public Comment**

None

### **Keystone Software Maintenance Agreement**

Clerk Treasurer Donna Coomer there are no changes on the Keystone Software Agreement for \$17,360.00.

Ms. Moser made a motion to approve the Keystone Software Agreement in the amount of \$17,360.00, seconded by Mr. Thompson. Approved 3-0.

### **Coverall Cleaning Contract**

Mayor Hodges presented the contract from Coverall Group Cleaning to clean City Hall 2 times a week. The cost will be \$816.00 month and pending legal review they will start cleaning on January 22, 2022. She is asking the board to authorize her to sign and execute the contract.

Mr. Thompson made a motion to approve the contract from Coverall and authorize Mayor Hodges to sign it, seconded by Ms. Moser. Approved 3-0.

**Bids for Paving-Jacobi, Toombs, and Lanz - Community Crossing Grant**

Mr. Josh Hillman said at this meeting, we will be opening bids for the Community Crossing Grant.

Paving Bids are as follows:

All Star	\$715,260.76
E&B Paving	\$651,400.00
Libs Paving	\$621,934.44
Mac Construction	\$638,739.00
Temple & Temple	\$604,389.00
Wingham Paving	\$716,400.65

Josh said the lowest bidder is Temple & Temple for \$604,389.00. In the interest of time, we need to get the contract back to INDOT the first week of February. He is asking the Board to approve the contract for Temple & Temple for \$604,389.00 pending the engineers and the city attorneys legal review and authorize Mayor Hodges to sign the documents outside the meeting.

Ms. Moser made a motion to approve the contract from Temple & Temple as the lowest bidder of \$604,389.00 and approve Mayor Hodges to sign the document outside the meeting, seconded by Mr. Thompson. Approved 3-0.

**GM Development (Civic Center)**

Mayor Hodges said they sent out the Build-Owner-Transfer request for qualifications to work on the Civic Center revitalization project and received back two responses. The sub-committee voted and recommended to move forward with the scoping development. Mr. Greg Martz with GM Development said they responded to the advertisement request and wanted to move forward with the next steps. They have done 110 projects under Indiana code 5-23. The scoping process is the next step and at the end of this process they will come back with a guaranteed price and not have change orders or any other sources of revenue. It is a one step process and they will need about 90 days to put together what needs to happen and estimate the design, construction analysis, pricing and see what the city wants to do.

Mr. Martz said this law allows the city to go through the 90-day process and if the city is not happy with the results, they can end the process and the law allows it. They are not asking for a contract just formalize a partnership so they can work together for the next three months. Mayor Hodges said GM Development had the most comprehensive BOT package and there was no cost to the scoping package. We are looking at having the scoping completed sometime through March or April. By early summer have the design completed and the project fully permitted. A possible start of construction this summer 2022 and possibly completed by summer of 2023. Mayor Hodges told Mr. Martz the committee recommends to move forward with the scoping and was favorable to LMH Architects if you're looking for architects, you could team up with them.

Mayor Hodges entertained a motion to approve GM Development to do the scoping for the Civic Center.

Ms. Moser made a motion to approve GM Development to do the scoping for the Civic Center, seconded by Mr. Thompson. Approved 3-0.

**Adjournment**

Mr. Thompson made a motion to adjourn, seconded by Ms. Moser. Approved 3-0.

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MAYOR, TREVA HODGES

\_\_\_\_\_  
DATE

ATTEST:

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CLERK TREASURER, DONNA S. COOMER

\_\_\_\_\_  
DATE