

SANITARY BOARD

March 2, 2022

4:30 P.M.

THE MEETING OF THE SANITARY BOARD FOR THE CITY OF CHARLESTOWN WAS HELD ON WEDNESDAY, MARCH 2, 2022 AT 4:30 P.M. AT CITY HALL WITH MAYOR TREVA HODGES PRESIDING.

Board members present were: Ryan Hodskins and Nathan Grimes. Also present were Clerk Treasurer Donna Coomer and Attorney Beau Zoeller.

Pledge of Allegiance

Agenda

Treva Hodges entertained a motion to approve the agenda. Motion made by Nathan Grimes, second by Ryan Hodskins. Passed 3-0.

Standing Business

Treva Hodges entertained a motion to approve the minutes from February 17, 2022, the payroll voucher from February 13 to February 26, and the claims. There is a misspelling on page 2 of the minutes. Motion made by Nathan Grimes, second by Ryan Hodskins. Passed 3-0.

Public Comment-none

Headworks Repair

Lori Wyatt with JTL provided an update of the roof repair at the headworks building. Jim Hagerty with JTL met with the contractor Peter McCormick with McCormick Construction, and due to delays obtaining steel purlins, they are looking at putting in wood trusses. Because of the HVAC and other labor involved, the price has increased to \$14,000, which is \$4,500 more than the original estimate. As soon as the repair is approved, McCormick will be able to move forward with the repair.

Treva Hodges entertained a motion to approve an additional amount of \$4,500 to for the roof repair. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

Resolution 2022-R-01

This resolution sets a policy for approving expenditures for the operator of the wastewater treatment plant. Expenses up to \$5,000 can be authorized by the operator, any expenses over this amount will require board approval.

Treva Hodges entertained a motion to approve resolution 2022-R-01 establishing an expenditure policy for the operator of the wastewater treatment plant. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

Resolution 2022-R-02

This resolution sets a formal policy for the issuance of intent to serve and capacity approval letters. The operator (or chairperson of the board) can issue an intent to serve which will be approved at the next board meeting. All capacity requests will be approved by the board before being granted. Ryan Hodskins stated that he has concerns with the ordinance that this resolution makes reference to. It states: “requires a developer to pay the City 1/6th of the total Capacity Fee at the time of preliminary approval and 1/6 of the Capacity Fee upon approval of the final plan. Mr. Hodskins is concerned this ordinance isn’t being used correctly. Typically, capacity fees are paid in a lump sum when permits are issued. Attorney Beau Zoeller will verify the information if the Board tables the resolution.

Treva Hodges entertained a motion to table resolution 2022-R-02 until the next meeting. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

Engineering Update

Lori Wyatt with JTL provided a status report explaining where we are with the design of the treatment plant. She also provided amended work orders for 2 pump stations, Highway 62 and Spring Street. She believes it would be better to wait until the flow monitoring is complete to ensure that the designs for the pumps stations are adequate to handle impending new developments. The only changes to the work orders are for the due dates. The original due date was in March; it has been amended to 90 days after receiving flow monitoring. They expect the results to be received in July, so it would put the design completion in October.

Treva Hodges entertained a motion to approve the amendments to work orders 21WR-03A and 21-WR-02A. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

The flow meters were place in 9 locations on Monday, February 21, right before receiving a large amount of rain. JTL is meeting with IAW on March 3 regarding the water plant discharge location. The design of the new treatment plant is in full swing. JTL will provide status update reports at the first meeting of each month. The negotiations with IDEM regarding the agreed order are ongoing.

Operator Update

Rodger Fain provide an operations update report and covered the highlights including the amount of money saved by changing chemicals. There were a few reportable events in January with E Coli and Phosphorus due to the wet weather and equipment failure, which has since been repaired. To ensure IDEM is aware of the operational changes to the plant, Rodger noted on the monthly report that the changes made to the chemicals and dosing have been effective. He has

been in contact with IDEM on several occasions before the operational changes were made and verified that chemicals in use were on their list of authorized chemicals.

Adjournment

Treva Hodges entertained a motion to adjourn. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

TREVA HODGES, MAYOR

DATE

ATTEST:

DONNA COOMER, CLERK TREASURER

DATE