

MINUTES

THE BOARD OF PUBLIC WORKS AND SAFETY

March 16, 2022

9:00 A.M.

THE REGULAR MEETING OF THE CHARLESTOWN BOARD OF PUBLIC WORKS AND SAFETY FOR THE CITY OF CHARLESTOWN WAS HELD ON WEDNESDAY, MARCH 16, 2022 AT 9:00 A.M. AT CITY HALL WITH MAYOR TREVA HODGES PRESIDING.

Board member present was Mr. Ernie Thompson. Absent was Ms. Gwen Moser. Also present was Clerk Treasurer Donna Coomer. City Attorney Perry McCall was on zoom.

Pledge

All

Agenda

Mayor Treva Hodges is asking to add the Baker Tilly Engagement Letter for the Annual Budget Analysis to the agenda.

Mr. Thompson made a motion to add Baker Tilly Engagement Letter and approve the agenda, seconded by Mayor Hodges Approved 2-0.

Standing Business

Mr. Thompson made a motion to approve the Minutes from 03/02/22, the Claims, and Payroll Voucher 02/28/22 to 03/06/22, seconded by Mayor Hodges. Approved 2-0.

Public Comment

None

Watterson Inflatables - Bounce Houses for Easter

Director of Parks Marissa Knoebel presented a rental agreement from Watterson Rentals for a bounce house, a bounce house with a slide and an Obstacle Course with a slide. These will be placed in Greenway Park for the Easter Egg Hunt and the total cost will be \$675.00.

Mr. Thompson made a motion to approve the inflatables rental agreement for \$675.00, seconded by Mayor Hodges. Approved 2-0.

VPS Contract

Director Tony Jackson presented a payment processing service for permits. Value Payment Systems will allow individuals to buy permits online at no charge to the city.

Mr. Thompson made a motion to approve the Value Payment Systems Contract, seconded by Mayor Hodges. Approved 2-0.

Baker Tilly Engagement Letter

Mayor Treva Hodges presented the Baker Tilly Engagement Letter for the Annual Budget Analysis. Mayor Hodges asked the City Attorney if he had any issues with the Engagement Letter and he replied he did not, that it's an extension of their services.

Mr. Thompson made a motion to approve the Engagement Letter from Baker Tilly, seconded by Mayor Hodges. Approved 2-0.

Mayor Comments

Mayor Hodges said the Easter Egg Hunt will be on April 09, 2022. There will be a Classic Car Show on April 02, 2022, and the Parks Department will set up and give out information about the upcoming events for the year.

Adjournment

Mr. Thompson made a motion to adjourn, seconded by Mayor Hodges. Approved 2-0.

MAYOR, TREVA HODGES

DATE

ATTEST:

CLERK TREASURER, DONNA S. COOMER

DATE