

## MINUTES

### THE BOARD OF PUBLIC WORKS AND SAFETY

April 06, 2022

9:00 A.M.

THE REGULAR MEETING OF THE CHARLESTOWN BOARD OF PUBLIC WORKS AND SAFETY FOR THE CITY OF CHARLESTOWN WAS HELD ON WEDNESDAY, APRIL 06, 2022 AT 9:00 A.M. AT CITY HALL WITH MAYOR TREVA HODGES PRESIDING.

Board member present was Mr. Ernie Thompson. Ms. Gwen Moser entered meeting at a later time. Also present was Clerk Treasurer Donna Coomer. City Attorney Perry McCall was on zoom.

#### **Pledge**

All

#### **Agenda**

Mr. Thompson made a motion to approve the agenda, seconded by Mayor Hodges Approved 2-0.

#### **Standing Business**

Mr. Thompson made a motion to approve the Minutes from 03/16/22, the Claims, and Payroll Voucher 03/07/22 to 04/03/22, seconded by Mayor Hodges. Approved 2-0.

#### **Public Comment**

None

#### **Little League Park**

Mr. Chuck Deaton said in 2014 there were 215 kids playing ball and it has increased to 438 this past season. He expects it to go over 500 players next year. They are looking at the land between the softball field and Saint Michaels. We have enough room to put in a 200-foot field and the League Board is looking into grants and we are doing it in-house without any funding from anyone. The fields have not changed since 1975. There are drainage issues that are currently being worked on. Chuck asked what type of repairs or other items does he need to bring before the Board. Mayor Hodges said if it changes the property values, it needs to come before the Board. All other repairs or maintenance is not an asset. If an emergency contact Tony Jackson.

Mr. Thompson made a motion to approve the field work pending the design being delivered to the Board, seconded by Ms. Moser. Approved 3-0.

Mayor Hodges asked if it would affect Founder's Day balloon glow events. Chuck said it would not. Mayor Hodges asked about the financial reports. He said should have to her in next couple of weeks.

### **Block Cameras - Jason Broady**

Chief Detective Jason Broady presented information on having block camera's installed at two key entrances to the City. The cameras will read a license plate and alert the police if, for example, a car is stolen. Back in March a car stolen from Clarksville came into the City of Charlestown and 14 vehicles were broken into. If we would have had the cameras at that time, we could have intercepted that car and possibly prevented those robberies. We will be able to share with other agencies and maybe prevent a crime before it happens. The cost is \$5,700.00 for 2 cameras and the installation.

Ms. Moser made a motion to approve the \$5,700.00 to purchase and install the cameras, seconded by Mr. Thompson. Approved 3-0.

### **Agreement for Social Worker Courtney Rodewig**

Mayor Hodges presented the agreement for Ms. Rodewig to provide services for those in need of care or services within the community. Most of her clients are referred by the police department. We received a grant of \$100,000.00. The grant provides a salary of \$57,600.00. office supplies and other fees of \$5,000.00, print materials and mailers \$15,000.00, promotion and education materials of \$21,600.00 and cell phone and laptop \$800.00. Last year's agreement had that the independent contractor has ownership of the work products. Under this agreement, the client (city) has ownership of the work products.

Mr. Thompson made a motion to approve the Independent Contractor Agreement, seconded by Ms. Moser. Approved 3-0.

### **Family Activity Park Splash Pad**

Director of Planning and Zoning Tony Jackson presented quotes on replacing the floor of the splash pad because many children have slipped, fell and injured themselves. The current pad is slippery and is a safety concern and is a lot of maintenance. Mayor Hodges said this was recommended in the Parks Master Plan that it be resurfaced. Mayor Hodges said the cost will be appropriated from (ARPA) American Rescue Plan Act. Tony presented bids for a new surface on the splash pad from:

Aquaseal	\$76,480.00
Life Floor	\$89,105.52
Surface America	\$63,910.50

Mr. Jackson said Aquaseal is the one he is recommending. it is not the lowest bid, but they are the lowest responsible bid. Their new tiles can be removed in sections and replaced rather than removing all of it.

Ms. Moser made a motion to approve Aquaseal to provide and install a new interlocking safety surfacing at the Family Activities Park, seconded by Mr. Thompson. Approved 3-0.

**Easter Egg Hunt**

Parks Director Marissa Knoebel said due to the weather forecast, the Easter egg hunt has been moved to Sunday, April 10, 2022. There will be prizes, bounce houses and face painting. Marissa is presenting the contract for the face painting and the cost is \$315.00.

Ms. Moser made a motion to approve the contract for the face painting of \$315.00, seconded by Mr. Thompson. Approved 3-0.

**Painting Class**

The cost for the painting class is \$15.00 per person. The instructor charges \$12.00 and the parks department receives the other \$3.00 to offset expenses. Marissa said on March 27<sup>th</sup> she paid the painter before the start of class. Marissa paid from her personal funds and is asking for reimbursement of \$348.00.

Mr. Thompson made a motion to approve \$348.00 to reimburse Marissa for the painting classes, seconded by Ms. Moser. Approved 3-0.

**Adjournment**

Mr. Thompson made a motion to adjourn, seconded by Ms. Moser. Approved 3-0.

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MAYOR, TREVA HODGES

\_\_\_\_\_  
DATE

ATTEST:

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CLERK TREASURER, DONNA S. COOMER

\_\_\_\_\_  
DATE