

## **SANITARY BOARD**

**April 7, 2022**

**10:00 A.M.**

**THE MEETING OF THE SANITARY BOARD FOR THE CITY OF CHARLESTOWN WAS HELD ON THURSDAY, APRIL 7, 2022 AT 10:00 A.M. AT CITY HALL WITH MAYOR TREVA HODGES PRESIDING.**

Board members present were: Ryan Hodskins and Nathan Grimes. Also present were Clerk Treasurer Donna Coomer and Attorney Beau Zoeller.

### **Pledge of Allegiance**

### **Agenda**

Treva Hodges entertained a motion to approve the agenda. There were corrections to the payroll allowance docket dates, which should be 3/13/2022-4/2/2022 and there are 3 sets of minutes: 3/17/2022, 3/22/2022, and 3/22/2022 executive session. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

### **Standing Business**

Treva Hodges entertained a motion to approve the minutes from March 17, March 22, and March 22 executive session, the payroll voucher from March 13 to April 2, and the claims. Motion made by Nathan Grimes, second by Ryan Hodskins. Passed 3-0.

### **Public Comment-none**

### **Engineering Update**

Jim Hagerty with JTL provided a status report. The preliminary engineering report was submitted to the SRF on April 1, in time to meet the deadline for extra points in the scoring process. Plant design continues with a workshop next week. Flow monitoring is ongoing. The roof repair has been completed. They are continuing to look at alternative discharge locations.

### **Operator's Report**

Operator Rodger Fain provided an update of operations at the treatment plant. He discussed the monthly reports and ongoing repairs and maintenance.

### **Mayor's Update**

Mayor Treva Hodges updated the Board on the status of hiring new laborers. One of the current laborers has turned in his resignation, leaving 3 open positions. She is prepared to make offers to 2 potential hires.

Treva Hodges entertained a motion to extend offers to 2 qualified applicants. Motion made by Nathan Grimes, second by Ryan Hodskins. Passed 3-0.

Mayor Hodges also recommended to the Board that Baker Tilly be engaged to conduct a salary study to determine if the sewer utility can support increasing the wages of its employees and possibly adding a midline manager. Ryan Hodskins also recommended getting an updated growth study.

Treva Hodges entertained a motion engage Baker Tilly to conduct a salary and growth study. Motion made by Nathan Grimes, second by Ryan Hodskins. Passed 3-0.

The Board scheduled an executive session on Monday, April 11 at 1:00PM followed by a special meeting at 1:30PM.

**Other Updates**

Nathan Grimes asked about the status of Earl Parker’s claim. Attorney Beau Zoeller updated the Board stating that the claim was denied by the City’s insurance carrier. Mr. Parker is waiting to hear back from Duke Energy’s insurance carrier to determine if it will be covered.

**Adjournment**

Treva Hodges entertained a motion to adjourn. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

\_\_\_\_\_  
TREVA HODGES, MAYOR

\_\_\_\_\_  
DATE

ATTEST:

\_\_\_\_\_  
DONNA COOMER, CLERK TREASURER

\_\_\_\_\_  
DATE