

**SANITARY BOARD**

**June 2, 2022**

**10:00 A.M.**

**THE MEETING OF THE SANITARY BOARD FOR THE CITY OF CHARLESTOWN WAS HELD ON THURSDAY, JUNE 2, 2022 AT 10:00 A.M. AT CITY HALL WITH MAYOR TREVA HODGES PRESIDING.**

Board members present were Ryan Hodskins and Nathan Grimes. Also present were Clerk Treasurer Donna Coomer and Attorney Beau Zoeller.

**Pledge of Allegiance**

**Agenda**

Treva Hodges added an item as new business item a. Resolution 2022-R-06 and corrected old business Resolution 2022-R-05. Treva Hodges entertained a motion to approve the amended agenda. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

**Standing Business**

Treva Hodges entertained a motion to approve the minutes from May 19 and May 19 joint executive session, the payroll voucher from May 15 to May 28, and the claims. Motion made by Nathan Grimes, second by Ryan Hodskins. Passed 3-0.

**Public Comment-none**

**Resolution 2022-R-05 (Clarifying the Sanitary Sewer Adjustment Policy)**

Attorney Beau Zoeller has drafted an adjustment policy to address water users that do not discharge all their consumption into the sewer system. Clerk Treasurer Donna Coomer and her staff reviewed the policy. It currently addresses one user but could likely address more in the future with the additions in River Ridge. It would allow users to add a meter at their own expense and would be read to allow an adjustment of that amount of usage.

Treva Hodges entertained a motion to approve Resolution 2022-R-05. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

**Resolution 2022-R-06 (Approving IDEM Agreed Order)**

This resolution approves the agreed order that has been negotiated with IDEM. It is similar to the resolution that will be presented to the Council. It also gives the Mayor authorization to execute the final order.

Treva Hodges entertained a motion to approve Resolution 2022-R-06. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

## **Engineering Report**

Lori Wyatt with JTL presented a project status report. The plant design is going well and should be ready to bid in January. JTL is going to meet with the mayor and operator to discuss staffing recommendations. The antidegradation study is nearly ready to go to IDEM. The flow monitoring is finished and they are awaiting final results.

JTL is hoping to investigate the pump station at Highway 62 and Charlestown Landing Road to determine if the city owns the station, or if it is a private station. Attorney Beau Zoeller will reach out to help with the research.

## **Operator Update**

Operator Tim Crawford presented a summary of May operations. All parameters were within limits except phosphorus. He is researching why it exceeded allowance.

Mr. Crawford also presented a Work Order from JTL for the implementation and development of a GIS program. This would allow mapping of assets and the development and implementation of a preventative maintenance program. JTL would do field work for 3 months and then be fully completed by the end of the year. After discussion, the board would rather table this proposal until they can determine the financial impact, considering other pending obligations and revenues. Mayor Hodges would also like JTL to look at possible grant opportunities to help with the cost, or if this could be presented as part of the SRF application. The SRF may be possible because some of the conditions of the agreed order are the development of asset management and preventative maintenance plans. They also want to look at the capacity fees to determine if they could be used to pay for some of this. Attorney Beau Zoeller is going to review the ordinance to determine if that would be a possibility. It may also be possible to coordinate data with other vendors that also have digital GIS information that could be shared.

Treva Hodges entertained a motion to table the GIS Work Order 2022-03. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

A new staff member began yesterday and there are other offers pending for an additional laborer, but no commitments. As the staff grows, Mr. Crawford would like to seek bids for additional trucks, one possibly with a winch/boom to allow the employees to pull pumps and make repairs without having to contract the work.

## **Adjournment**

Treva Hodges entertained a motion to adjourn. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

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TREVA HODGES, MAYOR

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DATE

ATTEST:

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DONNA COOMER, CLERK TREASURER

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DATE