

**SANITARY BOARD**  
**December 1, 2022**  
**10:00 A.M.**

**THE MEETING OF THE SANITARY BOARD FOR THE CITY OF CHARLESTOWN  
WAS HELD ON THURSDAY, DECEMBER 1, 2022 AT 10:00 A.M. AT CITY HALL  
WITH MAYOR TREVA HODGES PRESIDING.**

Board members present were Ryan Hodskins and Nathan Grimes. Also present was Clerk Treasurer Donna Coomer.

**Pledge of Allegiance**

**Agenda**

Treva Hodges entertained a motion to approve the agenda. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

**Standing Business**

Treva Hodges entertained a motion to approve the minutes from November 17, the payroll voucher from November 13 to November 26, and the claims. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

**Public Comment-none**

**Operator Update**

Operator Tim Crawford presented the City of Charlestown Compliance Plan that is required as part of the IDEM Agreed Order. The items in green have been completed and the items in yellow are ongoing. Mr. Crawford noted that the items with a red star are going to be challenging due to the lack of staff he is experiencing.

There is also a letter requiring the Board's approval that outlines the Compliance Plan and the progress that has been made.

Nathan Grimes made a motion to approve the IDEM response letter and compliance plan, second by Ryan Hodskins. Passed 3-0.

**Engineering Update**

Lori Wyatt with JTL presented an engineering update. We are working towards the 100% design completion. It will be presented in executive session at the first meeting in January. We have received the formal approval letter regarding the antidegradation study. The Highway 62 pump station design is ongoing. There were some conflicts with the Depot Street project that has required some redesign. The flow monitoring is complete and will no longer appear on the

project status reports. The IAW discharge location is nearing the preliminary design phase. The Preventive Maintenance Plan (PMP) and Compliance Plan have been submitted to IDEM. The PMP is still being reviewed. The quarterly progress reports will not be required until the first quarter of 2023. The sanitary sewer service area alternatives are still being evaluated. They are waiting on information from HWC.

**Mayor's Update**

Mayor Hodges updated the Board on USDA funding opportunities and processes. She also noted that she will coordinate with the attorney to schedule the executive session for 10:30 a.m. on January 5. There will also be a resolution presented in January that will allow us to take the next step in the SRF process. There will not be a second meeting in December unless business arises that can't wait until January.

**Adjournment**

Treva Hodges entertained a motion to adjourn. Motion made by Ryan Hodskins, second Nathan Grimes. Passed 3-0.

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TREVA HODGES, MAYOR

\_\_\_\_\_  
DATE

ATTEST:

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DONNA COOMER, CLERK TREASURER

\_\_\_\_\_  
DATE