

**SANITARY BOARD**  
**January 19, 2023**  
**10:00 A.M.**

**THE MEETING OF THE SANITARY BOARD FOR THE CITY OF CHARLESTOWN  
WAS HELD ON THURSDAY, JANUARY 19, 2023 AT 10:00 A.M. AT CITY HALL  
WITH MAYOR TREVA HODGES PRESIDING.**

Board members present were Ryan Hodskins and Nathan Grimes. Also present was Clerk Treasurer Donna Coomer and Attorney Beau Zoeller.

**Pledge of Allegiance**

**Agenda**

Treva Hodges entertained a motion to approve the agenda. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

**Standing Business**

Treva Hodges entertained a motion to approve the minutes from January 5, the January 5 Executive Session, the payroll voucher from December 31 to January 14, and the claims. Motion made by Nathan Grimes, second by Ryan Hodskins. Passed 3-0.

**Public Comment-none**

**HWC Engineering-**

Ryan Hodskins presented an agreement with HWC Engineering to perform an independent review of the proposed Wastewater Treatment Plant. Eric Smith, HWC Manager of the Water Resources Division, discussed the scope of the work, which would include looking at the plans/specs, reviewing critical items and processes, making suggestions, and presenting a debriefing report with key points. Due to time constraints, the review would not include electrical or structural reviews. Mayor Treva Hodges asked Mr. Smith to explain how the review process works. He explained that the project is split into key components with a team member assigned to each. Mayor Treva Hodges asked how long the process would be and what the cost is to include structural and electrical if time was not a factor. Mr. Smith stated that it would be 60-90 days and an additional \$10-15,000. The Board agreed that the benefits of conducting a thorough review of the project would be worth the delay. It would allow for additional grant opportunities and demonstrate the board's accountability to rate payers and the City Council. It would be important to have a conference with JTL before the review so they can discuss the processes and decisions that impacted the design. The review needs to be completed before the construction permit can be applied for. Then the project could be bid. According to the compliance plan, the project is supposed to be bid in the first quarter. Lori Wyatt is going to reach out to IDEM to determine if they would be willing to adjust the bidding deadline. There is also a possibility that depending on the findings of the review, it may require a change to the

PER. That would eliminate the possibility of being part of the SRF summer pool. Mr. Smith is going to draft an agreement to include the structural and electrical with a cost not to exceed \$40,000.

Treva Hodges entertained a motion to allow her to execute an agreement that expands the scope to include a structural, electrical, and control in the engineering review not to exceed \$40,000 pending final legal review. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

### **Operator Update**

Lead Laborer Seth Eurton presented the operator's report. The plant was within all parameters in December. The facility experienced some increased stress due to rain events. There were 28.6 tons of biosolids removed. There were 124 locates. All lift stations were inspected weekly. There were 565 linear feet of mains flushed. Tim Crawford will be presenting quotes to repair a collapsed line on Denham Lane at the next meeting.

### **Engineering Update**

Lori Wyatt with JTL presented an engineering update. She had a call with Jesse Ballew's representative to go over the easement and taking over the pump station.

She also presented the on-call work order. It is the same as last year. It allows them to respond when needs arise. It is an hourly rate not to exceed \$50,000. There is not a fee schedule attached. It will be presented with the fee schedule at the next meeting.

Treva Hodges entertained a motion to table the on-call work order pending the attachment of the fee schedule. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

Jim Haggerty noted that they are continually modifying the plans and specs. They are reaching out to 2 regional construction firms to review and validate the construction costs.

Ryan Hodskins asked Eric Smith with HWC to address the information they obtained about Spring Street. The flow monitoring revealed very high flows that resulted in an oversized regional lift station. He is aware that some significant inflows have been discovered and corrected. He feels that it may be necessary to perform additional flow monitoring in select locations so the sizing can be revised. This is the time of year that the flow monitoring was conducted, so that would yield the best comparison. HWC will help collaborate on the best location to place the meters. There are also some discrepancies from the 1990s as-builts to what is in place today. Eric Smith will send Lori a map with the questions about pipe sizing in certain locations.

### **Adjournment**

Treva Hodges entertained a motion to adjourn. Motion made by Ryan Hodskins, second by Nathan Grimes. Passed 3-0.

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TREVA HODGES, MAYOR

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DATE

ATTEST:

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DONNA COOMER, CLERK TREASURER

\_\_\_\_\_  
DATE