

# MINUTES

## THE BOARD OF PUBLIC WORKS AND SAFETY

February 15, 2023

9:00 A.M.

THE REGULAR MEETING OF THE CHARLESTOWN BOARD OF PUBLIC WORKS AND SAFETY FOR THE CITY OF CHARLESTOWN WAS HELD ON WEDNESDAY, FEBRUARY 15, 2023, AT 9:00 A.M. AT CITY HALL WITH MAYOR TREVA HODGES PRESIDING.

Board member present was Mr. Ernie Thompson. Also present was Clerk Treasurer Donna Coomer and City Attorney Perry McCall. Ms. Gwen Moser was absent.

### **Pledge**

All

### **Agenda**

Mayor Hodges presented the agenda. There were two additions to new business.

Mr. Thompson made a motion to approve the amended agenda, seconded by Mayor Hodges. Approved 2-0.

### **Standing Business**

Mr. Thompson made a motion to approve the Minutes from February 1<sup>st</sup>, Minutes from the Special Meeting on February 8<sup>th</sup>, 2023, the Claims, and the PR voucher from 01/23/2023 to 2/05/2023, seconded by Mayor Hodges. Approved 2-0.

### **Public Comment**

None from the public but Mayor Hodges made a public recognition of long standing business owner, Jarred Dunn. His barber shop will celebrate its 25<sup>th</sup> anniversary on February 24<sup>th</sup>. Mayor Hodges presented Mr. Dunn with a City of Charlestown Challenge Coin for his longevity.

### **New Business**

A general work order for on-call services was presented for Hart's Surveying and Engineering, LLC.

Mr. Thompson motioned to approve the work order, seconded by Mayor Hodges. Approved 2-0.

De'Caris Logan from JTL addressed the Board about a balancing change order for the Community Crossings 2021-2 agreement. This change order is for a deduction in the amount of \$193,197.37,

bringing the final amount to \$411,191.63 instead of \$604,389.00. Mr. Thompson motioned to authorize the final amended change order, seconded by Mayor Hodges. Approved 2-0.

Temple & Temple was recommended by JTL for the Community Crossings 2022-2 paving contract in the amount of \$800,075.65. There were some corrections made on the bid, but they are still the lowest bidder.

Mr. Thompson made a motion to accept the bid, seconded by Mayor Hodges. Approved 2-0.

The following bids were presented for the demolition of the Civic Center:

Cardinal Demolition	\$105,500.00
Dan Christiani Excavating	\$67,730.00
Quantum Enterprises	\$55,780.00
Clark Nickels, Inc.	\$52,999.00

Mr. Thompson motioned to approve the lowest bid from Clark Nickels, Inc., seconded by Mayor Hodges. Approved 2-0.

Mayor Hodges explained the process of using Enterprise Fleet for leasing police and city vehicles. The city would be able to get 8 police cars and 3 city maintenance trucks for \$102,000.00 in 2023. This is less than the appropriated amount of \$116,000.00 and is an open-ended lease.

Mr. Thompson made a motion to move forward on securing the Enterprise Fleet Lease, seconded by Mayor Hodges. Approved 2-0.

Carrie Prince from the Parks Department presented a contract for The Rumors Band that will play at the last Music in the Park on August 11<sup>th</sup>. The contract is for \$1500.00 to be paid out of *Summer Entertainment* and has already been through legal review.

Mr. Thompson made a motion to approve the contract, seconded by Mayor Hodges. Approved 2-0.

Tubby Purcell from the Streets Department addressed the Board about the placement of an Autism Awareness Sign in Lakeview Highview on Bonniebell Dr.

Mr. Thompson made a motion to approve the placement of the sign, seconded by Mayor Hodges. Approved 2-0.

### **Adjournment**

Mr. Thompson made a motion to adjourn, seconded by Mayor Hodges. Approved 2-0.

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MAYOR, TREVA HODGES

\_\_\_\_\_  
DATE

ATTEST:

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CLERK TREASURER, DONNA S. COOMER

\_\_\_\_\_  
DATE