

**SANITARY BOARD**  
**May 18, 2023**  
**10:00 A.M.**

**THE MEETING OF THE SANITARY BOARD FOR THE CITY OF CHARLESTOWN WAS HELD ON THURSDAY, MAY 18, 2023 AT 10:00 A.M. AT CITY HALL WITH MAYOR TREVA HODGES PRESIDING.**

Board members present were Nathan Grimes (via Zoom) and Ryan Hodskins. Also present was Deputy Clerk Treasurer Lacey Gammons.

**Pledge of Allegiance**

**Agenda**

Treva Hodges entertained a motion to approve the agenda. Motion made by Ryan Hodskins, second by Nathan Grimes.

Roll call vote: Ryan Hodskins	aye
Nathan Grimes	aye
Treva Hodges	aye

Passed 3-0.

**Standing Business**

Mayor Treva Hodges presented the minutes from May 4, the payroll voucher from April 30 to May 13 and the claims. Motion made by Ryan Hodskins, second by Nathan Grimes.

Roll call vote: Ryan Hodskins	aye
Nathan Grimes	aye
Treva Hodges	aye

Passed 3-0.

**Public Comment-none**

**Operator Update**

Operator Tim Crawford provided an update of plant operations. The plant is operating well. There were no overflows from the 4 rain events. They are focused on the removal of biosolids which is contributing to the plant functioning well.

**Engineering Update**

Thomas Cucura with JTL provided an engineering update. The pre-bid meeting was last Thursday and there were 6 contractors that attended. He has a meeting with Tim Crawford to review the sanitary sewer service area alternatives and discuss estimates.

**Mayor's Update**

The contractors that attended the pre-bid meeting last week have requested the bid opening occur later in the day to allow them to obtain the most up-to-date figures for the bids. The board agreed and the meeting was changed to June 15 at 3:00pm. The deadline for the bids would be June 15 at 2:30pm. Jim Haggerty with JTL will make the appropriate changes and notifications.

Mayor Hodges discussed funding the gap for the new plant. After conversations with Deen Rogers with Baker Tilly and Beau Zoeller with Frost Brown Todd, a BAN (bond anticipation note) is being considered. Mayor Hodges discussed the benefits of a BAN compared to a traditional bond. She is going to put together a memo for the City Council outlining the benefits of a BAN. She also confirmed that issuing a BAN rather than a bond will not affect the IFA funding, nor will it impact the timeline. The council will have a special meeting around June 26 to have a first reading on the bond ordinance and approve it on the second reading at the regular meeting in July.

**Adjournment**

Treva Hodges entertained a motion to adjourn. Motion made by Ryan Hodskins, second by Nathan Grimes.

Roll call vote: Ryan Hodskins            aye  
                  Nathan Grimes            aye  
                  Treva Hodges                aye

Passed 3-0.

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TREVA HODGES, MAYOR

\_\_\_\_\_  
DATE

ATTEST:

\_\_\_\_\_  
DONNA COOMER, CLERK TREASURER

\_\_\_\_\_  
DATE