

# MINUTES

## THE BOARD OF PUBLIC WORKS AND SAFETY

JANUARY 06, 2021

9:00 A.M.

THE REGULAR MEETING OF THE CHARLESTOWN BOARD OF PUBLIC WORKS AND SAFETY FOR THE CITY OF CHARLESTOWN WAS HELD ON WEDNESDAY, JANUARY 06, 2021 AT 9:00 A.M. AT CITY HALL WITH MAYOR TREVA HODGES PRESIDING.

Board members present were Mr. Ernie Thompson and Ms. Gwen Moser. Also present were Clerk Treasurer Donna Coomer, Mayor Hodges and City Attorney Mickey Weber.

### **Pledge**

Everyone

### **Oath of Office**

Mayor Treva Hodges swore in Ms. Gwen Moser and Mr. Ernie Thompson as members of the Board of Public Works & Safety.

### **Agenda**

A motion was made by Mr. Thompson to approve the agenda, seconded by Ms. Moser. Approved 3-0.

### **Minutes**

A motion was made by Mr. Thompson to approve the Minutes from 12/16/2020, seconded by Ms. Moser. Approved 3-0.

### **Claims**

A motion was made by Mr. Thompson to approve the Claims, seconded by Ms. Moser. Approved 3-0.

### **PR Voucher**

A motion was made by Mr. Thompson to approve the Payroll Voucher from 12/14/2020 to 01/02/2021, seconded by Ms. Moser. Approved 3-0.

**Public Comment**

None

**Swearing in Officer Ryan Rager**

Chief Tim Wolff is recommending that Mr. Ryan Rager be sworn in as a Charlestown Police Officer. Mayor Hodges swore in Mr. Ryan Rader as a full time officer.

Mr. Thompson made a motion to approve Officer Ryan Rager as a full time officer, seconded by Ms. Moser. Approved 3-0.

**Promotions of Police Officers to the rank of Sergeant**

Officer Adam Clark and Office Eric Kruse were promoted to the rank of Sergeant.

Ms. Moser made a motion to approve the promotions of Officers Adam Clark and Eric Kruse to the rank of Sergeant, seconded by Ms. Moser. Approved 3-0.

**A&E Rental Policy Agreement Parks Department**

Marissa Knoebel presented new all day rental rates for the A&E Center as follows:

Kitchen & Dining Room \$200.00  
Coomer Room \$200.00.  
Entire Facility \$300.00.

Ms. Moser made a motion to approve the rental rates increase for the A&E Center, seconded by Mr. Thompson. Approved 3-0.

**City Attorney Legal Agreement.**

Mr. Mickey Weber presented his contract for legal services. Mayor Hodges gave an update and said his contract will remain in effect.

Mr. Thompson made a motion to approve the contract for legal services from Mr. Mikey Weber, seconded by Ms. Moser. Approved 3-0.

**Equipment declared as surplus**

Mayor Hodges said State Board of Accounts allows items to be discarded once they are outdated or have no use. We have a 2013 computer and Christmas light relays to declare as surplus to be discarded.

Mr. Thompson made a motion to approve declaring these items as surplus and discard the items, seconded by Ms. Moser. Approved 3-0.

**Christmas Lights**

Ms. Moser said her friends came to see the lights. They heard from others about the lights and Ms. Moser said this puts the City in a positive way.


**Sign Meeting Information**

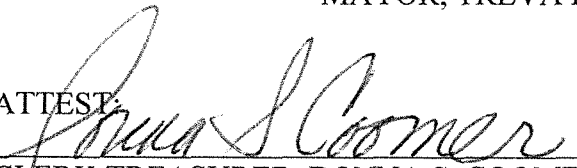
Mayor Hodges reminded the Board Members to come to City Hall and sign everything from the meetings.

**Adjournment**

Mr. Thompson made a motion to adjourn the meeting, seconded by Ms. Ms. Moser.  
Approved 3-0.

  
\_\_\_\_\_  
MAYOR, TREVA HODGES

  
\_\_\_\_\_  
DATE

ATTEST:   
\_\_\_\_\_  
CLERK TREASURER, DONNA S. COOMER

  
\_\_\_\_\_  
DATE