

## MINUTES

### THE BOARD OF PUBLIC WORKS AND SAFETY

September 16, 2021

9:00 A.M.

THE REGULAR MEETING OF THE CHARLESTOWN BOARD OF PUBLIC WORKS AND SAFETY FOR THE CITY OF CHARLESTOWN WAS HELD ON WEDNESDAY, SEPTEMBER 16, 2021 AT 9:00 A.M. AT CITY HALL WITH MAYOR TREVA HODGES PRESIDING.

Board members present were Ms. Gwen Moser and Mr. Ernie Thompson. Also present were Clerk Treasurer Donna Coomer and City Attorney Mickey Weber.

#### **Pledge**

All

#### **Agenda**

Mayor Hodges is asking to add an invoice for grass cutting from Mr. Jerry Vest in the amount of \$6,420.00.

A motion was made by Ms. Moser to approve the invoice for Jerry Vest in the amount of \$6,420.00 and approve the agenda, seconded by Mr. Thompson. Approved 3-0.

#### **Minutes**

A motion was made by Mr. Thompson to approve the Minutes from 09/01/2021, the Claims, and Payroll Voucher 08/30/2021 to 09/12/2021, seconded by Ms. Moser. Approved 3-0.

#### **Public Comment**

None

#### **Volunteer - Julie Hester**

Mayor Hodges recognized Ms. Julie Hester for all the volunteer work she has done for the City of Charlestown, touch a truck, she organized the pop up markets and made it into a Saturday event, youth entrepreneurs, Community Day Vendors and is looking at Winter Market Events.

#### **City Attorney Contract**

Mayor Hodges said our current city attorney is leaving for another position and we wish him well. Mayor Hodges read the contract from William Perry McCall for the position of City Attorney. His base rate is \$5,000.00 per month which includes preparing Ordinances, Resolutions, preparation of meetings, attendance to all meetings except for Sanitary Sewer.

Legal advice for the City and additional charges for expenses, postage, payments to other experts and other clerical, paralegal and other professional expenses. He will start the position on October 01, 2021.

Ms. Moser made a motion to approve the City Attorney Contract, seconded by Mr. Thompson. Approved 3-0.

Mayor Hodges asked if Mr. McCall will be attending the next Council meeting. Mr. Weber said he may.

**Community Days**

Mayor Hodges wanted to remind everyone that Community Days start tonight and the staff is doing a great job.

**Adjournment**

A motion was made by Ms. Moser to adjourn the meeting, seconded by Mr. Thompson. Approved 3-0.

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MAYOR, TREVA HODGES

\_\_\_\_\_  
DATE

ATTEST:

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CLERK TREASURER, DONNA S. COOMER

\_\_\_\_\_  
DATE